
MINUTES OF THE CITY COUNCIL, CITY OF CONWAY, ARKANSAS

Conway, Arkansas
Tuesday, 6:30 pm
April 24, 2018

On this date the City Council of the City of Conway, Arkansas met in regular session. The following members being a quorum were present and acting: Alderman Hawkins, Alderman Pruitt, Alderman Grimes, Alderwoman Mehl, Alderwoman Smith, Alderman Ledbetter, and Alderwoman Isby. Also, present and acting: Mayor Bart Castleberry, and City Clerk Michael Garrett and City Attorney Chuck Clawson. Alderman Jones was not present.

Call to Order: Mayor Bart Castleberry

Roll Call: Michael O. Garrett

Minutes: April 10, 2018

Alderwoman Isby motioned to approve the **April 10, 2018** minutes as submitted. Alderwoman Smith seconded the motion. There was no discussion. The motion passed 7-0.

Approval of the monthly financial report ending March 31, 2018

Tyler Winningham, CFO, addressed the Council stating that financials were still stable with sales tax up slightly over 10%. Other accounts are strong as well, sales tax, franchise fees, court fines and fees are coming in and ad valorem tax will be coming in before the end of the month. He stated that department expenditures are under budget at this time. Alderwoman Smith made a motion to approve the monthly financials and Alderwoman Isby seconded. The motion passed 7-0.

1. Report of Standing Committees:

A. Community Development Committee (Planning, Zoning, Permits, Community Development, Historic District, Streets, Airport & Conway Housing Authority)

1. Resolution requesting the Faulkner County Tax Collector to place a certified lien in the amount of \$131.09 on property located at 2315 Wilmington Drive as a result of incurred expenses by the City.

Alderman Hawkins presented Item A1 to the Council. There was no one present to represent the property in question. Alderwoman Smith made a motion to adopt the Resolution and Alderwoman Isby seconded. The motion passed 7-0.

2. Resolution requesting the Faulkner County Tax Collector to place a certified lien in the amount of \$157.73 on property located at 26 Briarwood Circle as a result of incurred expenses by the City

Alderman Hawkins presented Item A2 to the Council. There was no one present to represent the property in question. Alderwoman Isby made a motion to adopt the Resolution and Alderwoman Smith seconded. The motion passed 7-0.

3. Ordinance appropriating funds and accepting the low bid for the purchase of an aircraft tug for the Airport Department

O-18-44

Alderman Hawkins presented Item A3 to the Council. Josh Zylks, Airport Manager was present to address the Council. He explained to the Council that the tug is a piece of equipment that is used to move aircraft around the airport. The tug that the airport is operating at present carries a lower weight

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limit than is needed to accommodate aircraft that is currently using the airport. The tug that the City received bids for matches the pavement weight of the airport and will accommodate any aircraft that is able to land on the runways. Three bids were received with Advance GSE Corporation coming in lowest at \$29,500. Alderwoman Isby made a motion to waive the three readings and Alderwoman Smith seconded. The motion passed 7-0. Alderwoman Smith made a motion to adopt the Ordinance and Alderwoman Isby seconded. The Clerk called the roll with the following voting "Aye": Alderman Ledbetter, Alderwoman Smith, Alderwoman Isby, Alderwoman Mehl, Alderman Hawkins, Alderman Grimes, and Alderman Pruitt. The Ordinance passed 7-0.

4. Resolution expressing the willingness of the City to utilize the federal aid transportation funds for the Markham Street Jump Start Construction Project

R-18-14

Alderman Hawkins presented Item A4 to the Council. Candy Jones, Grant Administrator, was present to address the Council. She state that the match funds needed from the City for this project is \$713,000 which is a 20% local match. Alderwoman Mehl made a motion to approve the Resolution and Alderman Pruitt seconded it. The Resolution passed 7-0.

5. Ordinance accepting and appropriating donation funds for the Conway Tree Board for Arbor Day

O-18-45

Alderman Hawkins presented Item A5 to the Council. Alderwoman Isby made a motion to waive the three readings and Alderwoman Smith seconded. The motion passed 7-0. Alderwoman Smith made a motion to adopt the Ordinance and Alderwoman Isby seconded. The Clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Ledbetter, Alderwoman Mehl, Alderwoman Smith, Alderwoman Isby, Alderman Pruitt, and Alderman Grimes. The Ordinance passed 7-0.

6. Ordinance to rezone property located along the north part of 2585 Donaghey Ave from C-2 to MF-3.

O-18-46

Alderman Hawkins presented Item A6 to the Council stating that the matter was reviewed by the Planning Commission on April 16, 2018 and was voted 8-0 to forward to City Council with a recommendation for approval. Alderwoman Isby made a motion to waive the three readings and Alderwoman Smith seconded. The motion passed 7-0. Alderwoman Smith made a motion to adopt the Ordinance and Alderwoman Isby seconded. The Clerk called the roll with the following voting "Aye": Alderman Grimes, Alderwoman Isby, Alderwoman Mehl, Alderman Hawkins, Alderwoman Smith, Alderman Pruitt, and Alderman Ledbetter. The Ordinance passed 7-0.

7. Ordinance to rezone property located at the NW corner of the intersection of Stermer Road and County Cub Road from A-1 to S-1

O-18-47

Alderman Hawkins presented Item A6 to the Council stating that the matter was reviewed by the Planning Commission on April 16, 2018 and was voted 8-0 to forward to City Council with a recommendation for approval. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded. The motion passed 7-0. Marty Jones, Director of Haven House, was present to address the Council. She stated that her organization had sought to build on property previously rezoned, but that location did not work out for them to build. She said that this property is a good fit in regards to space and distance from the road, privacy, etc. She stated that the building would remain the same as was approved for the previous location. Alderwoman Smith made a motion to adopt the Ordinance and Alderwoman Isby seconded. The Clerk called the roll with the following voting "Aye": Alderwoman Smith, Alderman Ledbetter, Alderman Grimes, Alderman Pruitt, Alderwoman Mehl, and Alderman Hawkins. The Ordinance passed 6-0-1, with Alderwoman Isby abstaining.

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B. Public Safety Committee (Police, AWU, CEOC, Fire, District Court, Information Technology & City Attorney)

1. Ordinance appropriating funds for the purchase of a Bullard Eclipse Camera for the Conway Fire Department

O-18-48

Mayor Castleberry presented Item B1 to the Council. Chief Mike Winter was present to address the Council stating that the department had received an insurance reimbursement for approximately \$5700 to replace the equipment and are asking for the funds to purchase the new camera. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded. The motion passed 7-0. Alderwoman Smith made a motion to adopt the Ordinance and Alderwoman Isby seconded. The Clerk called the roll with the following voting "Aye": Alderwoman Mehl, Alderman Pruitt, Alderman Hawkins, Alderwoman Isby, Alderman Grimes, Alderwoman Smith, and Alderman Ledbetter. The Ordinance passed 7-0.

2. Ordinance to amend Ordinance O-18-37 related to the low bid for refurbishing of concrete floors for the Animal Welfare Unit.

O-18-49

Mayor Castleberry presented Item B2 to the Council. Jamie Brice, Purchasing Manager was present to address the Council. She explained that the supplier chosen for the floors job at the Animal Welfare Unit was no longer interested in the job, so in the best interest of the City, she was asking to amend the ordinance in favor of the second lowest bidder, Kordsmeier Remodeling in the amount of \$31,660.80. An additional \$5,910 would be needed from the Spay and Neuter Fund to cover the cost. Alderwoman Smith made a motion to waive the three readings and Alderwoman Isby seconded. The motion passed 7-0. Alderwoman Isby made a motion to adopt the Ordinance along with the emergency clause and Alderwoman Smith seconded. The Clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Pruitt, Alderwoman Smith, Alderman Grimes, Alderwoman Isby, Alderman Ledbetter and Alderwoman Mehl. The Ordinance passed 7-0.

3. Consideration to approve the disposal of vehicles and computer equipment for the Conway Police Department

Mayor Castleberry presented Item B3 to the Council. Chief Jody Spradlin was present to address the Council, stating that any salvageable items would be sold on public surplus. Alderwoman Smith made a motion to approve and Alderwoman Isby seconded it. The motion passed 7-0.

4. Ordinance appropriating asset forfeiture funds for the purchase of computer equipment and furniture for the Conway Police Department

O-18-50

Mayor Castleberry presented Item B4 to the Council. Chief Jody Spradlin stated that they were asking to use approximately \$14,200 in asset forfeiture funds to purchase 5 tablets for Detectives, and furnish office space for officers. He said that they received three quotes and the lowest came in from Coleman Office Supply. Alderwoman Isby made a motion to waive the three readings and Alderman Hawkins seconded it. The motion passed 7-0. Alderwoman Smith made a motion to adopt the Ordinance and Alderwoman Isby seconded. The Clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderwoman Isby, Alderman Ledbetter, Alderwoman Mehl, Alderwoman Smith and Alderman Pruitt. The Ordinance passed 7-0.

5. Ordinance appropriating reimbursement funds from various entities for the Conway Police Department

O-18-51

Mayor Castleberry presented Item B5 to the Council. Chief Spradlin stated that this was a general accounting ordinance which included donation funds for the Child Safety Fair held each June.

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Alderman Smith made a motion to waive the three readings and Alderman Isby seconded. The motion passed 7-0. Alderman Smith made a motion to adopt the Ordinance and Alderman Isby seconded. The Clerk called the roll with the following voting "Aye": Alderman Ledbetter, Alderman Isby, Alderman Pruitt, Alderman Hawkins, Alderman Mehl, Alderman Smith, and Alderman Grimes. The Ordinance passed 7-0.

C. Public Service Committee (Sanitation, Parks & Recreation & Physical Plant)

1. Ordinance to approve reclassifications within the Parks & Recreation Department

O-18-52

Mayor Castleberry presented Item C1 to the Council. Steve Ibboson, Director of Parks and Recreation was present to address the Council. He stated that there had been a retirement in the department and other movement, and that the reclassifications would be more cost effective and efficient for the department. Alderman Isby made a motion to waive the three readings and Alderman Hawkins seconded it. The motion passed 7-0. Alderman Isby made a motion to adopt the Ordinance with the emergency clause and Alderman Smith seconded. The Clerk called the roll with the following voting "Aye": Alderman Hawkins, Alderman Grimes, Alderman Pruitt, Alderman Smith, Alderman Ledbetter, Alderman Isby and Alderman Mehl. The Ordinance passed 7-0.

There was no further discussion. The meeting was adjourned.

Adjournment-----

PASSED this 24th day of April, 2018

APPROVED:

Mayor Bart Castleberry

City Clerk Michael O. Garrett