

City of Conway, Arkansas

www.cityofconway.org



2015
State of the City &
Year End Reports





City of Conway
Mayor Tab Townsell

State of the City
2015 End of the Year Reports
www.cityofconway.org

Human Resources	Lisa Mabry Williams, HR Director
District Court	Judge Susan Weaver Judge David Reynolds
Airport	Josh Zylks, Director
Information Technology	Lloyd Hartzell, CTO
Finance Department	Tyler Winningham, CFO
Permits & Code Enforcement	Bart Castleberry, Director
Physical Plant	Tony Harrington, Director
Planning & Development	Bryan Patrick, Director
Street Department	Finley Vinson, Street Engineer
Parks & Recreation	Steve Ibbotson, Parks Director
Sanitation Department	Joseph Hopper, Director
Police Department	AJ Gary, Chief of Police
Fire Department	Mike Winter, Fire Chief



City of Conway

Human Resources Department

2015 Year End Report

Mission Statement

The City of Conway Human Resources department mission is to treat our fellow employees and members of the public as valued customers while contributing positively to the bottom line of the City of Conway. We are committed to providing quality assistance, professional expertise and consulting services to employees, managers, supervisors, and job applicants in all facets of human resource administration. Further, we strive to ensure that the City has fair and equitable policies and practices, a diverse workforce, and that our interactions exhibit the highest levels of professionalism, integrity, confidentiality and sensitivity to the needs of the customers we serve.

Staff

Lisa Mabry-Williams, Human Resources Director

Valerie Seay, Human Resources Assistant

Human Resources Department Activities

During 2015 the Human Resources Department provided day to day support to the various city departments and employees in all areas of human resources including but not limited to insuring that City policies and procedures are consistently applied throughout all city departments. Listed below are a few of the projects the HR department accomplished in 2015:

Assisted in the update of job descriptions and reevaluation of an outside market salary review for newly created engineering, finance and parks and recreation positions.

Conducted the Americans with Disabilities Act (ADA) Self Evaluation Audit of City facilities as required under Title VI. Over 60 City facilities/buildings were audited. Notified and provided recommendations for compliance to the respective departments in instances where a possible deficiency was found.

Updated the City of Conway Health and Safety Plan.

Completed and submitted the Arkansas New Hire Reports as required by the state.

- Hired 72 full time and 56 part time/seasonal employees
- 97 voluntary and involuntary terminations processed, 71 voluntary, 10 involuntary, 16 retirees
- Assisted the families of 3 deceased retirees with benefit information and completion of paperwork as required.

Continued to serve as the City's staff support for the City of Conway Civil Service Commission; including the administration of the promotional and entry level examinations for the Fire and Police Departments. Participated in and coordinated one Conway Civil Service Public Hearing relative to proposed changes to the CCSC Rules and Regulations and administered the following examinations during 2015:

- Entry level police officer examination
- Entry level firefighter examination
- Fire Engineer promotional examination
- Fire Captain promotional examination
- Fire Battalion Chief promotional examination
- Police Lieutenant promotional examination
- Police Sergeant promotional examination
- Scheduled one CCSC Appeal Hearing

Requested proposals for the City's medical benefit plan. Reviewed the proposals with the City Council.

- Negotiated competitive life, health and dental benefits and rates for 2016
- Negotiated competitive voluntary benefits for 2016.
- Enrollment of employees and retirees into the Arkansas Municipal League Health Benefit Fund for 2015.
- Encouraged increased participation in the voluntary supplemental flexible spending account and gap plan.
- Received City Council approval to renew contract with 365 Fitness for the 2016 plan year.

Management of all City of Conway Workers Compensation Claims and the subsequent administration of the Workers Compensation/Safety Department. Processed and managed 83 claims in 2015 from the following city departments:

- 34 – Police
- 13 – Fire
- 23 – Sanitation
- 6 – Parks & Recreation
- 3 – Animal Welfare
- 2 – Street
- 1 – CEOC
- 1 – Permits & Code Enforcement
- 0 – Physical Plant
- 0 - Airport
- 0 – District Court
- 0 – Administration

Worked with and provided documentation to attorneys with the Arkansas Municipal League as needed for their representation of the City of Conway on various issues.

Responded to numerous FOIA requests.

Responded to numerous Arkansas Department of Workforce Services claims for unemployment benefits. Appealed the decisions of the ADWS when necessary.

Administration of retiree benefits and requests for non-uniformed pension refunds. This includes the record keeping and communication with over fifty-five (55) City of Conway retirees and setting up new LOPFI retirees with monthly LOPFI benefit deductions, monthly benefit deduction reports to LOPFI, calculation of monthly pension amounts for non-uniformed employees, set up of monthly benefit deductions for non-uniformed employees in Springbrook and submitting requests for non-uniformed pension refunds to the pension board each month.

Continue to assist the two District Court Judges with employee related issues as they implement personnel, policy and procedural changes at District Court.

Assisted in the development of the 2015 revision of the City of Conway Equal Opportunity Employer statement and the adoption of the same into the Employee Handbook:

The City of Conway is committed to providing equal employment opportunities without regard to race, color, religion, gender, national origin, age, disability, sexual orientation, gender identity or expression, genetic information, marital status or status as a covered veteran in accordance with applicable federal, state, and local laws governing non-discrimination in employment. This policy applies to all terms and conditions of employment, including but not limited to: hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation and training.

Nominated and appointed to serve as the District #2 board member of the Arkansas Municipal League Workers Compensation Trust.



District Court 2015 Year End Report

2015 was an extremely productive year for Faulkner County District Court. We continue to have a court docket five days a week with first appearances for misdemeanor and felony offences three days a week and on holidays. In August of 2014, we initiated a new court scanning program to streamline collection and processing of case information. Through the diligent efforts of our dedicated staff, we have scanned 104,484 documents, making this one of the leading District Courts in the state. Documents meeting redaction requirements may now be viewed online via the State Court website. Scanning allows the public real time access to filed documents. Starting in 2016 we will be going paperless with our filing system. We were the second court in the state to implement e-citations which allow real time transmittal of citations to the court for approval. The State Police were the first to utilize this system and it has now been implemented in the Conway PD. We were able to assist in the purchase the technology needed to implement this process in our community through our court automation fund that is used for the implementation of new court related technology. This new innovative technology is a faster and more efficient way of generating reports and citations in the patrol vehicle as well as transmitting that information to the court system for processing. We continue to incorporate changes creating a more efficient system for the Faulkner County District Court employees and patrons. We attended DWI Court training in Late July 2014 and added this to the 2015 Court Calendar for offenders meeting the guidelines for participation in the program. We accepted our first participant in April and currently have 18 participants in various phases of the program. We are one of only 7 district courts in the state and 617 in the U.S. to foster a DWI Court process.

Every effort is being made to update District Court procedures in efficiency, technology and programming. We strive to be at the forefront for District Court Models in the state. Our office continues to host a number of courts interested in emulating these new changes and our ability to utilize CONTEXTE (the states court computer system). We have also been working closely with the Administrative office of the courts in an effort to move toward e-filing. We look forward to continuing this progress in the coming year and setting the standard for other district courts to follow.

District Court 2014 Stats

Criminal and Traffic Caseload Stats:

Authority	Criminal	%LY	Traffic	%LY	Total	%LY
City	5641	-11%	4936	-23%	10577	-17%
County/State	1656	-15%	3514	-13%	5170	-13%
Total	7297	-12%	8450	-19%	15747	-16%

Criminal and traffic offences adjudicated receipted \$2, 702798.84, a decrease of 9% to last year.

Civil/ Small Claims Stats:

Department	Cases Filed	%LY
Civil	996	-18%
Small Claims	195	-29%
Total	1191	-20%

Civil and Small Claims receipted \$117491.91, a decrease of 15% to last year.

Warrants Stats:

Authority	Produced	%LY	Served	%LY	Outstanding	%LY
City	2368	-31%	2029	-20%	3422	103%
County	936	-38%	851	-24%	2142	-2%
Total	3307	-32%	2880	-21%	5564	101%

The outstanding warrants are from 2008 thru 2015.

Circuit Court First Appearance Stats:

	Felony Cases	%LY
Total	3794	213%



*City of Conway Municipal Airport
Cantrell Field*

*Josh Zylks
Airport Manager*

2015 Annual Report

2015 represented the first full calendar year of operations at the new Cantrell Field. In addition, 2015 saw the closure and decommissioning of the old Dennis F. Cantrell Field on January 31, 2015. The beginning of 2015 also saw the completion of all City-owned T-hangars and the Community hangar, as well as construction of two privately owned corporate hangars.

In 2015, the airport completed all major construction projects including the fuel system, community hangar, an additional T-hangar, an Automated Weather Observation System, a state-of-the-art ADB LED airfield lighting and control system, a parking lot expansion, and an access control and security camera system.

In 2015, the airport employed 3 full time and 1 part time staff (City employees) as well as fifteen full time professional/corporate pilots and flight instructors. Two flying clubs relocated to Cantrell field from the old airport, bringing with them access to private, instrument, and commercial flight instruction in approximately seven different aircraft. In addition, the airport hosted multiple events open to the general public, including a Cessna/Beechcraft aircraft show and open house with multiple aircraft on display, and a fundraiser for the Will McGary Foundation in partnership with Conway Police Department and Superior Aviation. Additionally, Sparrow Flying Club held several training events with the FAA FFAST Team to provide increased safety training to local pilots.

At the end of 2015, the airport is now home to 56 aircraft, with 2015 fuel sales showing an increase of approximately 25% and 20% on Aviation gasoline and Jet fuel over 2014 annualized numbers.

At the end of 2015, statistics on airport construction include:

- Completion of airfield lighting and control system
- Completion of City Community Hangar

- Completion of an additional 12 bay T-hangar (5 in total)
- Completion of 2 privately owned corporate hangars
- Completion of AWOS 2 weather system
- Construction began on Remote Transmitter/Receiver for radio communication with Little Rock Approach

Other Airport highlights from 2015 include:

- Airport staff consists of 3 full time and 1 part time employee
- 157,317 gallons of Jet A and 53,420 gallons of 100LL AvGas were sold in 2015
- 56 based aircraft including 40 single engine, 10 multi-engine, 5 jets, and 1 gyrocopter, with several additional hangar slots currently being filled from the waiting list.
- All hangars at Cantrell Field are full, with a waiting list of 6 future tenants once space becomes available

Department Overview

The City of Conway, in order to fully serve its citizens effectively and professionally, maintains and installs automated technology solutions through its Information Technology Department. The strategic technology plan exists in order to direct and guide the technology planning, maintenance and implementation. Due to the constantly changing nature of technology and governmental business needs, the plan is dynamic and flexible.

The City of Conway technology program is funded primarily through the Information Technology Budget. Additionally, long-term sustainable infrastructure-related projects are funded through Capital Improvement Projects. In some cases, multiple department budgets are utilized to fully fund a program.

It is a distinct goal that the City of Conway Information Technology Program maintains a solid infrastructure. Maintaining a technically solid and current communication network and technology platforms are essential for this success. Equipment budgets must require replacement of technological equipment prior to its obsolescence. Following this guideline will ensure a maintainable, functional and efficient technology program.

Mission

Provide top level technical support and cost-saving technology solutions for the needs of the City of Conway while providing city-wide guidance and leadership. Additionally, pursue government transparency technology to enable the City to communicate with all stakeholders.

Key Information Technology Responsibilities:

- Support the City of Conway's growth through technology
- Customer service – Day-to-day maintenance and training
- Maintenance of City Information Technology infrastructure
- Advise departments of new and appropriate technologies
- Support departmental and municipal technology goals
- Oversight and enforcement of consistent data structures across all City applications
- Provide secure and functional access to City data

Guiding Principles

- Through a well-informed and dedicated staff, Information Technology will provide best effort support of all technologies approved through the Conway Information Technology Department
- Staff will provide decisions and leadership based on experience and training to guide departments in technological development and enhancements
- Staff is held to a higher standard due to universal and unrestricted access to sensitive and confidential data
- Staff will utilize critical thinking and basic logic to guide personal time management, and task-based decisions

Initiatives and Accomplishments for 2015 (City wide)

Data Infrastructure Upgrade: Completed a 2-year project upgrading the City's data infrastructure by adding storage, additional servers, and establishing high speed bi-directional synchronization between the primary and the Disaster Recovery site.

Barracuda Spam Filter: Upgraded the Barracuda spam filter appliance per maintenance agreement to ensure increase cyber security and employee productivity. We're currently blocking an average of 1100 spam emails a day.

Conway Airport at Cantrell Field: Completed access control system and security CCTV installation. The access control system provides easy access to airport facilities and emergency first responders. The continuous monitoring of the airport using CCTV promo safe environment for visitors and customers, and protection of City and private assets.

Outdoor Sirens: Replaced 3 aging sirens and relocated another to better accommodate the current city limits and future growth. After completing the American Signal Training Certification course (provided by our outdoor siren vendor), we now have two engineers on staff allowing the city to independently install and maintain our sirens. This comes with an estimated cost saving of \$7000/ siren per year.

911 Center: Replaced aging 911 dispatch work stations at the Conway Emergency Operations center. The newer hardware allows dispatch to pull up maps and CAD faster, prevents delays in call entry and response times.

Individual Training: A team member received his MCSE Certification while another a VMWare Certification! These along with subscriptions, professional associations, and community networking keep us up on the edge of technology.

Expo Center: A recent extension of the existing phone infrastructure and router upgrade will now allow the center to accommodate the increased in network traffic during large events. This is primarily due to the need for vendors to access lines in order to complete sales transactions. Vendors are using wireless to connect to their POS devices.

Faulkner County Special Elections: IT was quick to respond to a need for a wireless access point at the McGee Center to accommodate the Faulkner County Special Election.

Replaced Generator at VFW RF Site: The Generator at the current VFW RF Site was replaced with the expectation that it will be moved to the new RF site on Clearwell road.

City Telephone Service: Moved the City's telephone service from AT&T to Conway Corporation. This change in service providers will save the city an additional \$18,000 per year in phone service.

City Cell Phone Service: Complete the transition from AT&T to Verizon, the City's new cell service provider.

Information Technology Offices: Added additional workspace cubicles for new employees and initiated a more aggressive recycling program for e-waste and recycling in general.

Police Department New Software: Migrated all Police Department users to ASP Atlas system for Mobile and Desktop. This is the start to a "going paperless" initiative and cuts down on the data entry needed for paper tickets.

District Court: Migrated Arkansas Crime Information System software to OpenFox which is needed for ACIC access. District Court was unable to use ATLAS for ACIC due to security restrictions.

Implemented E-citation for the entire fleet of Conway patrol vehicles and finished scanners and printers' installations at the same time. E-citation allows officers to issue a citation and checks for warrants electronically by scanning the person's driver's license and vehicle registration. The person is then issued a paper citation or warning. The information is electronically sent to the court and the police department records management system. E-citation eliminates the need for a clerk at the police department and district court to re-enter each officer's citations.

Projects for 2016

Radio System: The City of Conway has come to realize the need to replace their communications infrastructure. The current system provides communication services at no charge to many entities in Faulkner County Public Safety: first responders, schools, universities, and utilities companies.

In 2015 the city solicited a request for proposal (RFP) from qualified vendors for a modern and integrated state-of-the-art system utilizing Project 25 Phase 2 trunked technology. On September 28, 2015 the city signed a contract with Harris Corporation for a Project 25 Phase 2 Trunked Radio System. The project is expected to take 12 months to complete.

Cop Logic: The police department will be implementing Desk Officer Online Reporting System (DORS). DORS is a browser-based software system accessible by citizens on any Internet-enabled PC or mobile device.

Citizen Benefits

- A convenient way to report minor incidents, crime tips, submit forms, etc. through an online service available 24 hours a day, 7 days a week.
- A user friendly interface that even the most novice computer user can handle.
- The ability to file reports in various languages so that reporting is accessible to communities who may otherwise be reluctant to file their reports.
- Incident specific messages provide the citizen with the same information an officer would in the field so that there is no difference between a citizen's interaction with the agency online or with an officer on scene.
- Citizens are issued a temporary report number to refer to upon submission, which is traceable in the online system as well as in the agency's Records Management System.
- Upon approval, reports are issued a permanent case number and an email is sent to the citizen with a pdf attachment of the report that is suitable for insurance claims.
- Citizens no longer have to wait for an officer to be available for lower priority incident response times or wait for a call-back several days after originally trying to file a report.

Open Government Software: OpenGov transforms government financial and non-financial data, often confined to static documents and spreadsheets, into intuitive, interactive reports for both internal government employees and citizens.

Planning Permits and Inspections software: In 2015 the City solicited a request for proposal (RFP) from qualified vendors for software to automate the planning process to include Permits and Inspections. Accela was awarded the contract and will be completed in 2016. This project would ultimately provide a higher level of service to both our development community and the public at large, while increasing levels of employee productivity.

Replace 2 Outdoor Sirens: The City of Conway currently maintains 22 outdoor warning sirens. Each year we include in our capital budget (subject to available funds) to replace two outdoor warning sirens to maintain a reliable outdoor warning system. This allows the city to space out costs over a period of time rather than a one-time large capital outlay. At the same time, we evaluate current coverage to determine if additional sirens are needed to cover future expanded city limits.

Green Environment: The IT department is committed to helping City department's work towards a greener environment by the use of technology to automate workflow processes removing the need for paper.

Open Source Document Management: OpenKM is a web base document management application that uses standards and Open Source technologies.

Networking: Work with our local communities and peer companies to gain further insight into technology needs and solutions for the City of Conway and its neighbors

Video Conferencing: Faulkner County District Court uses video conferencing for arraignment of persons arrested. The current system is outdated and is not reliable. OneVision was selected to provide a solution using current technology that will allow communication between the holding facility and the magistrate remotely.

CCTV Cameras: Due to the escalating number of theft of property occurrences at both of our sports facilities. Security cameras will be installed at both centers. CCTV Systems will be installed at both the McGee Center and Sports Center complex.

Staffing

2015 the Conway City Council authorized an increase in staffing for the Information Technology Department. Staffing was increased by 3 adding another Network Systems Administrator, Communications Telecom Engineer, and Desktop support specialist.

In House Knowledge Transfer: Knowledge is too valuable to stay with just one person. By implementing knowledge transfer and opting for at least 2 people trained in each role, our staff is cross training in a variety of areas to gain new skills. In addition, this allows our staff to detach from work when it's time to take time off.

Other Training:

- NEC Phone system training- min 3rd party costs, internal maintenance
- Motorola and Harris Radio Training

Special Recognition

- Robert Blanchard revived his MCSE certification
- Jeff West received his VMWare certification

Professional Associations

InfraGard is a non-profit organization serving as a public-private partnership between U.S. businesses and the Federal Bureau of Investigation. The organization describes itself as an information sharing and analysis effort serving the interests and combining the knowledge base of a wide range of members. InfraGard is an association of individuals that facilitates information sharing and intelligence between businesses, academic institutions, state and local law enforcement agencies, and other participants dedicated to prevent hostile acts against the United States. InfraGard's mutual nondisclosure agreements among its members (individuals) and the FBI promotes trusted discussions of vulnerabilities and solutions that companies and individuals may be hesitant to place in the public domain.

<https://en.wikipedia.org/wiki/InfraGard>

FirstNet is involved with several government agencies and organizations that provide direction, governance, advice, leadership and technical support. These important relationships were established to enable the successful deployment of the first broadband wireless network dedicated to public safety.

FirstNet is an independent authority within the National Telecommunications and Information Administration (NTIA). NTIA is principally responsible by law for advising the President on telecommunications and information policy issues and manages the Federal Government's use of spectrum. NTIA is part of the Department of Commerce.

FirstNet also collaborates with the National Institute of Standards and Technologies (NIST) and the Public Safety Communications Research (PSCR) program, which is a joint program managed by NIST's Office of Law Enforcement Standards and NTIA's Institute for Telecommunication Sciences. These entities are involved in standards setting and research to advance public safety communications interoperability. PSCR sponsors events and provides forums where FirstNet can exchange ideas and information with the vendor community that is developing broadband wireless equipment, services and

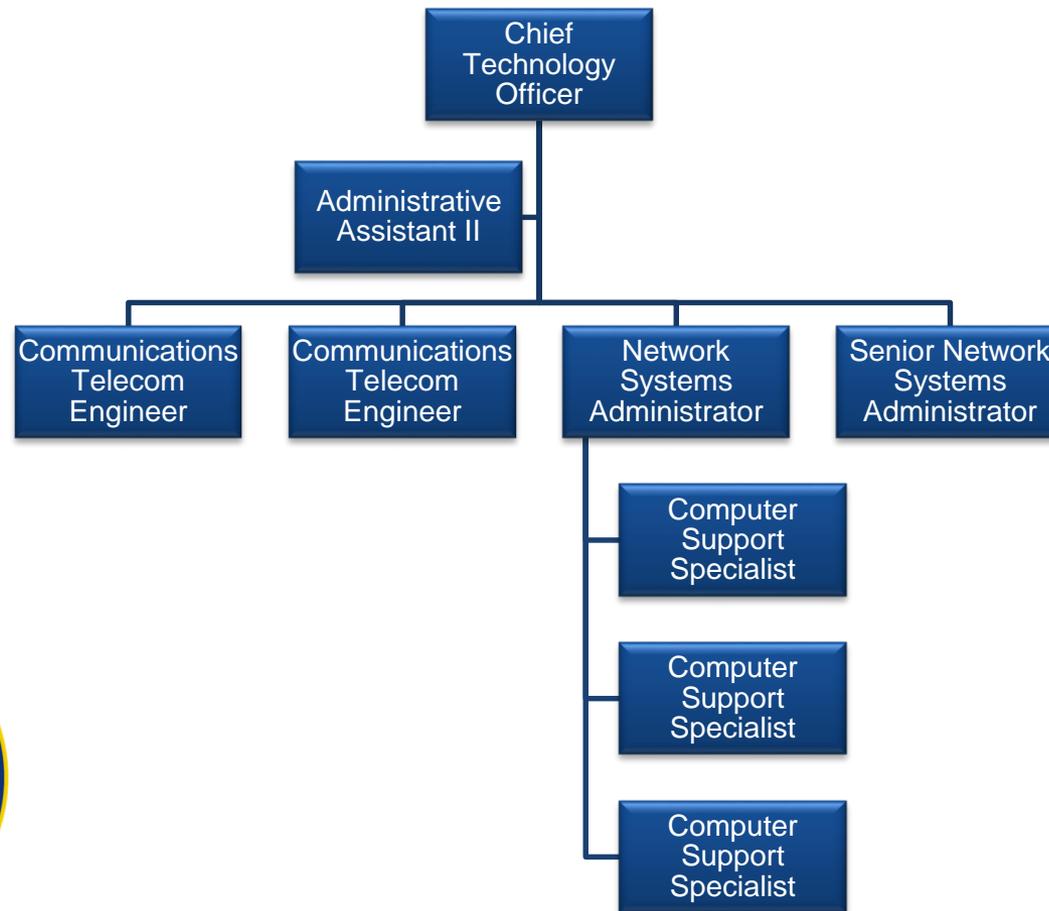
devices. In addition, PSCR represents FirstNet's interests in various international and domestic standards bodies in a collaborative effort aimed at moving public safety needs into the standards used for network and device equipment manufacturers. FirstNet also anticipates working with PSCR on testing new technologies.

FirstNet seeks input from representatives of state, local, and tribal governments and public safety organizations who serve on its Public Safety Advisory Committee (PSAC). This advisory committee provides its advice to help ensure FirstNet delivers a network that meets the needs of public safety. Security. <http://www.firstnet.gov/>

Arkansas IT Symposium - The EFM series of IT Symposium Conferences are the leading and most important annual gathering of CIOs and their senior IT leaders in their respective geographies. These single day IT Symposiums are currently held in 28 cities spanning from the Upper Northwest, through the Rocky Mountains, stretching past the Ohio Valley to Upstate New York – and from the Northern Plains to the Lone Star State of Texas. Delivering independent and objective content – the IT Symposiums explore critical business, technology and leadership strategies. Additionally, it serves as a conduit for IT professionals to build a stronger professional peer network and attain real-world knowledge on business changing technology and management solutions.

<http://www.efmevents.com/2016/arkansas/>

INFORMATION TECHNOLOGY





Finance Department
City of Conway, Arkansas

FY2015 End of Year Report

Financing Activity and Highlights

- The City is in compliance with all bond requirements and is current on all debt service obligations. We issued bonds twice during the year – 1) a rededication of sales tax revenue bonds to raise money for major street improvements around the old airport property, and 2) a rededication of franchise fee revenue bonds to raise money for the upgrade and replacement of the City's emergency mobile radio system.
- During 2015, sales tax revenue provided \$3,333,539 for pay as you go activities. The activities funded were eight vehicles and equipment for the Police Department, and major street projects such as work on the South Interchange of the Western Loop, and early stages of the improvements around the old Cantrell Field.
- General Fund Sales tax collections for the year were \$18,191,946, up \$725,891 (4%) over 2014.

Financial Volume – Citywide

- Vendor disbursements totaled \$43,543,673 during 2015. This figure is down significantly from the previous year, due to substantial completion of the new airport in 2014 thus fewer dollars issued to contractors in 2015. The city has a vendor database of over 6,000 different vendors, and it generated over 10,000 check disbursements during the year for the purchase of goods and services.
- Total payroll expense for 2015 was \$31,246,850. Benefits paid through payroll totaled \$8,902,220.

Annual Financial Report and Budget Activity

- The CPA firm BKD, LLP plans to have the 2013 audit report finalized by January 31, 2016; and to have the 2014 audit report finalized by June 30, 2016. Their staff will be on site beginning April 11, 2016 to begin the wrap-up of the 2014 report and to start work on the audit of fiscal year 2015.
- The FY 2016 Budget was approved by Council on December 22, 2015 as follows:

* General Fund	\$30,695,385
* Street Fund	\$ 5,564,520
* Sanitation Enterprise Fund	\$ 9,380,088
* Airport Fund	\$ 889,300

- Final Revised Budgets for FY 2015 were as follows:

* General Fund	\$32,083,198
* Street Fund	\$ 6,038,918
* Sanitation Enterprise Fund	\$10,564,441
* Airport Fund	\$ 1,073,093

Finance Staff

- Tyler Winningham, Chief Financial Officer
- Perry Faulkner, Finance Manager
- Jamie Brice, Accounting Manager
- Mandy Gottsponer, Accounts Payable Accountant
- Wesley Reynolds, Budget Analyst

Prepared by: Tyler Winningham, CFO
1/6/16



Permit & Code Enforcement Department 2015 Year End Report

STAFF

Director – Bart Castleberry

Assistant Director –Vacant

Permit & Inspections Administrative Assistant – Barbara McElroy

Building Inspector – Ken Eckert

Electrical Inspector – Zach Castleberry

Plumbing Inspector – Lee Hill

Mechanical Inspector – Cecil Corning

Code Enforcement Administrative Assistant – Missy Lovelady

Code Enforcement Officer – Kim Beard

Building Permits

Single Family Home Permits

2015 = 148, up approximately 20% from 2014 (119)

Construction Related Permits

A total of 2052 construction related permits were issued in 2015 compared with 2176 construction related permits in 2014. The breakdown into types of construction permits follows:

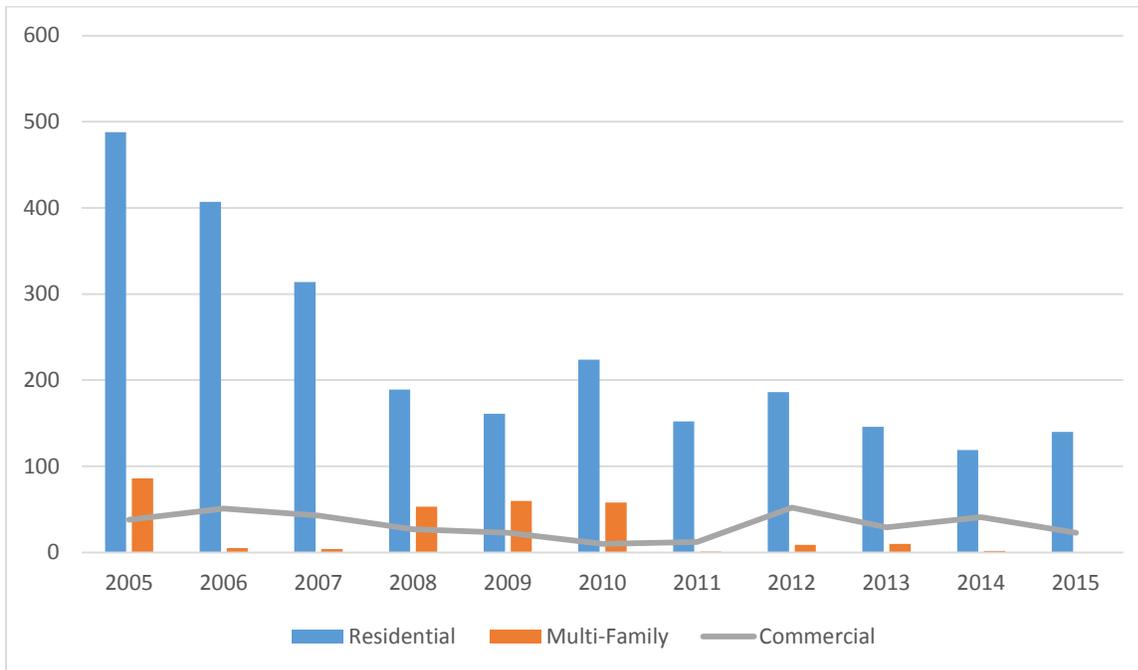
443	Building Permits (down 23 from 2014)	-466
427	Electrical Permits (down 22 from 2014)	-449
335	Plumbing Permits (down 16 from 2014)	-351
539	Mechanical Permits (down 16 from 2014)	-555
176	Gas Permits (down 3 from 2014)	-179
8	Parking Lot Permits (up 3 from 2014)	-5
124	Sign Permits (down 47 from 2014)	-171
<hr/>		
2052	Total (down 124 from 2014)	-2176

Permits	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Single Family	407	314	189	161	224	152	186	147	119	148
Duplex	27	45	30	14	29	1	16	7	8	5
Multi-Family	5	4	53	60	58	1	9	10	2	
Acc/Res	65	90	76	56	61	48	77	75	62	64
Add/Res	45	46	47	40	45	29	39	54	43	35
Rem/Res	55	47	63	43	49	54	53	40	63	61
Add/Duplex	1									
Rem/Duplex	5	1	1	2	1	2	6	1	2	
Acc/Multi-Family	7		20	6	19	2		4	4	
Rem/Multi-Family				1			2	1	1	1
Temp. Bldgs.	9	8	12	9	7	6	9	6	19	10
Add/Acc	3		1	2		1	1		4	
Rem/Acc		2	2	2	1				1	
Commercial	51	43	27	23	10	12	52	29	41	26
Acc/Com	5	4	5	5	4	6	4	12	2	5
Add/Com	9	15	2	5	11	14	13	8	10	7
Rem/Com	67	63	78	53	83	71	75	68	68	55
Institutional *	2	5	5	2		2				
Industrial *	4		15	2	7	3				
Rem/Inst. *	4	12	13	8	3	1				
Add/Inst. *	3	1	2	1	1	2				
Add/Indust. *	8	1	3		7	3				
Acc/Inst. *		3	4	2	1	1				
Acc/Indust *						1				
Demolition **					41	20	39	47	22	26
Footing & Foundations ***						3				

The 443 building permits issued in 2015 were valued at \$ (\$114,411,503) as estimates given by the builder. This is a decrease of approximately 23% from 2014 (\$140,385,501).

*Added to Commercial in 2012 ** Permit began in 2010 *** Permit began in 2011.

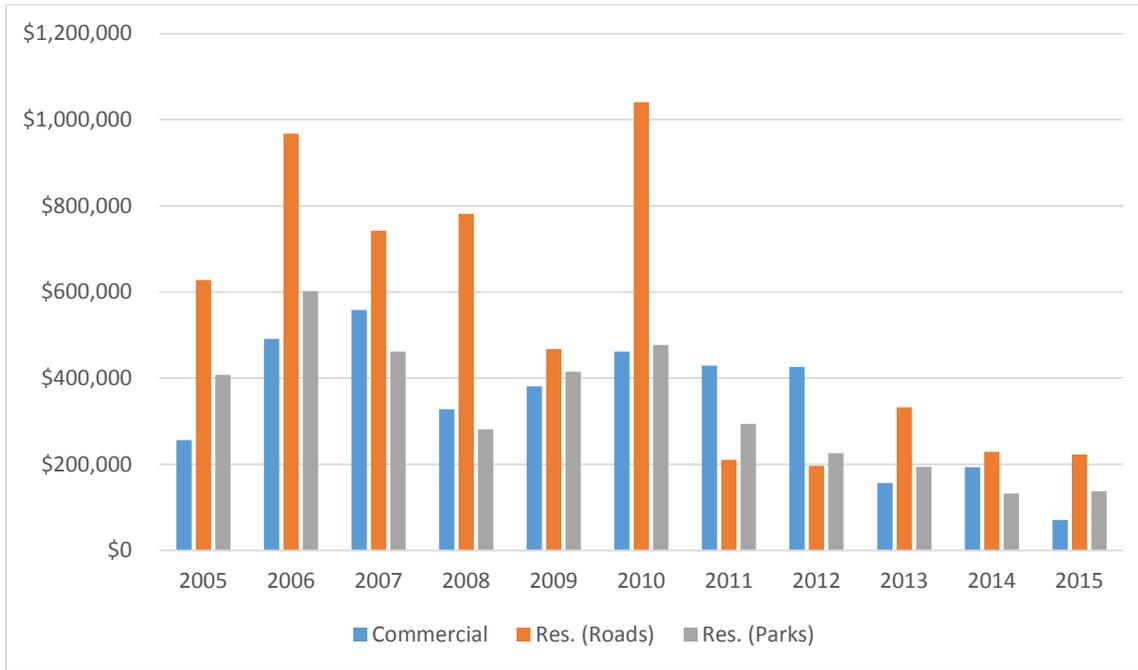
Building Permits issued by type 2005-2015



Construction Cost as estimated by builders on All Permits issued 2005-2014

Year	Construction Cost
2005	\$198,545,106
2006	158,592,893
2007	\$119,924,087
2008	\$135,577,432
2009	\$145,004,934
2010	\$169,048,618
2011	\$128,967,240
2012	\$146,985,453
2013	\$105,284,445
2014	\$140,385,501
2015	\$114,411,503

Impact Fees 2005-2015



# of Permits	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Com.	33	57	35	68	78	82	12	24	17	25	16
Res.	436	421	345	234	273	241	152	209	162	122	148
Total	469	478	380	302	351	323	164	233	178	147	164

There was an 11% increase in the number of permits issued with impact fees going towards street and park improvements.

Commercial Plans Review

There were 94 commercial plan reviews in 2015. This review fee generated \$29,066.25 in 2015.

Temporary Certificate of Occupancy

A total of 22 Temporary Certificate of Occupancies were issued in 2015. This fee generated \$9500.00 in 2015.

Inspections

The total number of inspections conducted in 2015 was 3459 compared to 3867 in 2014. The 3459 inspections for the year equate to an average of 9.48 inspections per work day.

Code Workshops and Conferences

Continuing education is required for maintenance of state inspector licensing and code certifications. The Building Department Staff attended a total of 160 training hours of code workshops, conferences and training sessions.

Memberships & Licenses

The division of permits and inspections maintains an active jurisdictional membership with the International Code Council.

Lee Hill- Inspector

Plumbing Inspector, State of Arkansas #P102191
HVACR Inspector, State of Arkansas #1454550
Electrical Inspector, State of Arkansas # E1-1129
Building Inspector, ICBO/ICC #5077290-10
Plumbing Inspector, ICBO/ICC #5077290-34
Electrical Inspector, ICBO/ICC #5077290-E5
Mechanical Inspector, IAPMO #090430
Plumbing Inspector, IAPMO #098228

Zach Castleberry – Inspector

Plumbing Inspector, State of Arkansas P103234
HVACR Inspector, State of Arkansas # 1250140
Electrical Inspector, State of Arkansas # E1-1130
Electrical Journeyman, State of Arkansas EJ-11297
IAEI Member #21616170
NES/Lift #76754

Cecil Corning – Inspector

Plumbing Inspector, State of Arkansas # P103255
HVAC Inspector, State of Arkansas # 1209360
Electrical Inspector, State of Arkansas # E1-1131
Master Electrical License #M-8624
Class A HVACR License #0134501
High Pressure Boiler #HP22130
EPA Type 1 & 2

Ken Eckert – Inspector

Plumbing Inspector, State of Arkansas #P103235
HVAC Inspector, State of Arkansas # 1219540
Electrical Inspector, State of Arkansas #

CODE ENFORCEMENT Violation Report

Code Enforcement updated their website to allow Citizens to file an anonymous complaint online in 2015, this alone generated 89 online complaints while still taking calls over phone or through email.

Violation Type	2014	2015
Abandoned Vehicles	55	13
Appliance/Furniture	235	39
Dilapidated Structures	16	5
Grass	72	135
Drainage-Sewer-Grease Trap	8	1
Recreational/Commercial Vehicle	1	1
Rubbish, trash, unsanitary matter	254	73
Stagnate Water	11	9
Sign Ordinance	13	1
Raw Sewage	1	3
Tire Ordinance	5	3
Trailer Ordinance	27	2
Trash cans	12	7
Sediment on Road	0	1
<u>Zoning Ordinance</u>	<u>3</u>	<u>1</u>
Total Violations written	713	294
Door Hangers Left on property	450	490
Online Complaints	0	89

A total of 873 complaints were called in 2015. Of those 873 complaints there were 490 warning notices left with 294 violations written.

There were 30 cleanups scheduled and of those 30 there were 20 liens placed in 2015.



2015 Year End Report
Physical Plant
822 Locust Street
Conway, AR 72032
501.450.6124
www.cityofconway.org

Director: Tony Harrington
Assistant Director: Glenn Berry

Outlined below is a list of projects completed and/or assisted by the Physical Plant.

Projects:

Flowerbeds:

- The Physical Plant maintained flowerbeds throughout the downtown area to include the pruning, watering, de-weeding and removal of trash and debris.

Roundabouts and Sidewalks:

- The Physical Plant maintained roundabouts and various sidewalks throughout the city to include mowing, weed-eating and the removal of trash and other debris. This would also include the railroad tracks from Mill St. to St. Joe.

Buildings:

- The Physical Plant performed general maintenance, grounds keeping and janitorial services for city buildings. This would include the stripping, waxing and buffing of floors as well as plumbing and electrical that was within our limits.

Other Activities:

- Assisted the Toadsuck Daze Committee and festival by putting out barricades and tape for volunteers to use in blocking off the streets. Transported and setup picnic tables for the food court as well as tables and chairs provided by Virco for the vendors use. Responsible for the continuous trash pickup during the festival as well as assisting the Sanitation Dept. in the cleanup effort after the festivities ended Sunday evening.
- Assisted the Faulkner County Parade and Christmas Parade committee's by putting out barricades to block streets for the parades. Delivered bleachers for the CHDC's use as well as organized and managed the cleanup effort of the parade routes after their completion.

- Hung and maintained the flower baskets throughout the downtown area as well as maintaining the flower pots placed along with the baskets.
- Continued to procure all janitorial supplies for city use via the bid process.
- Maintained the fence around the airport by continuing to keep it clear of vines and trees as well as making repairs when needed.
- Continued the testing and maintaining of all city owned RPZA backflow devices, this would exclude and devices that operated a fire sprinkler system.
- Hung, lit and maintained Christmas lights throughout the downtown area. We also assisted in the setup and assembly of the Christmas tree located at Rogers Plaza.
- Worked with other departments within the city to help those departments' complete their special projects.
- Continued to assist the Code Enforcement by mowing, bush hogging and debris removal on various properties.

Code Enforcement:

- The Physical Plant department assisted Code Enforcement by mowing, bush hogging, and debris removal on 33 different properties, resulting in 215 billable hours of work.



City of Conway Arkansas
Planning and Development

2015 Conway Planning and Development Department

YEAR END REPORT

PLANNING & DEVELOPMENT DEPARTMENT STAFF

Director - Bryan Patrick, AICP
 Deputy Director of Planning - Wes Craiglow, AICP
 Planner - J. Scott Grummer
 Planner - Christy Sutherland (*retired May 2015*)
 GIS Coordinator/Planner - Jason Lyon
 Planning Technician - Beth Sketoe

PLANNING AND DEVELOPMENT ACTIVITIES

Planning Commission

Planning Department staff provided support for the Planning Commission, including the coordination of monthly meetings. Planning Commission activities and reports were coordinated by Mr. Patrick and Ms. Sketoe. Analyses were presented to the Planning Commission concerning:

Rezoning

Eleven (11) rezoning requests were reviewed by the Planning Commission and within the Planning Department. All eleven (11) were approved. Planning Director, Bryan Patrick, completed staff reviews of these rezoning requests.

REZONINGS			
Month	Zone Change	Acreage	Action
February	A-1 to R-1	14.78	Approved
March	A-1 to RU-1	10.03	Approved
April	R-1 to S-1	62.14	Approved
	A-1 to RU-1	5.00	Approved
	R-2A to O-2	0.38	Approved
May	R-2A to O-2	0.17	Approved
	A-1 to R-1	0.90	Approved
September	A-1 and R-1 to PUD	63.5	Approved
	R-2A to S-1	5.43	Approved
	A-1 to R-1	1.02	Approved
November	I-1, I-3 & A-1 to C-3	64.00	Approved

Conditional Use Permit Requests

Seventeen (17) conditional use permit requests were reviewed by the Planning Commission and within the Planning Department. Fifteen (15) were approved, one (1) was denied, and one (1) was reviewed, but not formal recommendation made as a majority consensus was not achieved. *One (1) of the approved requests was withdrawn prior to the City Council meeting at which it was to be reviewed. Planning Director, Bryan Patrick, completed staff reviews of these conditional use permit requests.

CONDITIONAL USE PERMITS			
Month	Use	Acreage	Action
February	Private Mental Health Practice	0.28	Approved
March	Self-Storage Facility	10.03	Approved
April	Home Occupation: Single Operator Hair Stylist	3.34	Approved
	Auto Glass Business	5.00	Approved
	Eating Place	0.38	Approved
	Mf-1 Density in R-2	0.83	Approved
	Communication Transmission Tower	0.50	Denied
	Communication Transmission Tower (amend existing CUP)	0.013	Approved
	Bank	1.00	No Action
June	Shelter for the Homeless	3.43	Approved
July	Pet Grooming & Lodging	4.00	Approved
August	Home Occupation: Single Operator Hair Stylist*	0.61	Approved
	Childcare Facility	4.24	Approved
October	Extend Restaurant Operating Hours (amend existing CUP)	5.45	Approved
November	Hospital Services	9.53	Approved
December	MF-1 Density in R-2A	2.40	Approved
	Shelter for the Homeless	0.55	Approved

Annexation/City Limit Square Mileage

2015 saw four (4) annexation actions for a total of 52.37 acres which increased the square mileage of the city from 46.21 to **46.29** square miles.

ANNEXATIONS				
Month	Name	Incoming Zone	Acreage	Action
February	Trinity Development - Castleberry Meadows	R-1	14.84	Approved
March	Ken Freyaldenhoven	A-1	10.03	Approved
September	Ova Shelby	A-1	5.00	Approved
October	Thornton-Blasioli	A-1	22.50	Approved

Board of Zoning Adjustment

Since 2012, the Planning Commission has acted as the zoning variance review authority as the Board of Zoning Adjustment. Planning Department staff provided support for the Planning Commission/Board of Zoning Adjustment. Board of Zoning Adjustment activities and reports were coordinated by Mr. Patrick and Ms. Sketoe. Analyses were presented to the Planning Commission/Board of Zoning Adjustment concerning:

Month	Request	Action
March	Setback variances for Lots 3 and 6-10 in Lewis Crossing Shopping Center	Approved
July	Lot development without required extension of boundary street (Allyson Lane) by Orion Capital Partners	Denied
November	Lot size and building setback variances for Ritter Communications, 1978 Old Morrilton Hwy	Approved
	Lot area and lot depth variances for Lance Johnston, 587 Watkins Street	Approved

Ordinance/Resolution Amendments

Zoning Ordinance Amendments

July: Amended to require a conditional use permit to operate a shelter for the homeless in C-1 (Central Business), RMH (Mobile Home District), and TJ (Territorial Jurisdiction) zoning districts.

Northeast Old Conway Area Specific Plan Amendments

August: Amended to allow the development of a cottage courtyard in Block 7 of the Burns Addition.

February: Amended to exempt the newly created Markham Street Neighborhood Specific Plan from the Northeast Old Conway Area Specific Plan.

Subdivision/Replat

Subdivision

Sixteen (16) subdivisions were reviewed by the Planning Commission and within the Planning Department. A total of thirteen (13) subdivisions were filed in 2015, of which seven (7) were submitted in 2014. City Planners, Scott Grummer and Christy Sutherland, completed staff reviews of these subdivisions.

Replat

Twenty-three (23) replats were reviewed by the Planning Commission and within the Planning Department. Twenty (20) replats were filed in 2015, eight (8) of which were originally submitted in 2014. City Planners, Christy Sutherland and Scott Grummer, completed staff review of these replats.

Expired Subdivision/Replat

No subdivisions or replats expired in 2015 due to inactivity.

Withdrawn Subdivision/Replat

No subdivisions or replats were withdrawn in 2015. One (1) replat was resubmitted in a different configuration.

Lot Creation

Including the three (3) new PUDs that were created in 2015, there were a total of one hundred and forty (140) new single-family lots and twenty-three (23) new commercial lots created.

Year	Single-Family Lots Created
2006	266 (+154 County)
2007	483 (+140 County)
2008	80
2009	192
2010	91
2011	41
2012	162
2013	46
2014	97
2015	140

Planning Department Reviews for the Mayor and City Council

The Planning Department prepared numerous reports and information for the City Council in 2015 including seven (7) street and/or alley closing requests and five (5) easement closings.

Development Review

The Development Review standards, in their eighth full year, include requirements for greater trees and landscaping, buffering of adjacent properties, cross access, joint access, reduction of curb cuts, architectural materials, etc. Nineteen (19) development reviews were conducted by Deputy Director of Planning, Wes Craiglow. There were eighteen (18) development reviews in 2014.

Type	Number	Acreage	Square Footage	Fees
Institutional	3	9.34	97,386	\$5,701.02
Commercial	6	60.06	224,561	\$9,084.04
Multi-Family	2	2.02	42,693	\$2,622.80
Office	8	15.64	156,713	\$13,946.78
TOTAL	19	87.06	521,353	\$31,354.64

Development Review, etc. Proposed Changes

2016 will mark the year Conway's planning, permitting, and code enforcement functions enter the 21st century. After nine months of staff grading, product demonstrations, and contract negotiations, an industry leader in civic software, [Accela](#), has proven to meet or exceed the needs of our departments in virtually every criteria. In September 2015, City Council approved the contract and by mid-year 2016, the system will be fully operational. By taking all processes and transactions on-line, we will revolutionize the way we serve our real estate, development, and business communities. No more rooms of file cabinets, no more lost paperwork, no more unnecessary delays or multiple trips to city agencies. Transparency, efficiency, responsiveness, and accountability will be our watchwords from this year forward.

Grants

EPA Brownfield Cleanup Grant

An EPA Brownfield Cleanup Grant Application, applied for in 2014, was successfully awarded in 2015 to fund environmental cleanup of the former Conway Scrap Metal site. Funding began in October of 2015 with the completion of the site Cleanup plan, and will continue until full cleanup is complete, estimated to be around the end of 2016. This project is a continuation of the revitalization of the Markham Street Corridor, which began with the Jump Start Design grant in 2013.

EPA Urban Waters Grant

An EPA Urban Waters Grant Application was submitted in collaboration with the University of Arkansas Community Design Center (UACDC) in December 2015 for \$60,000 to go towards schematic designs for the former Conway Scrap Metal Project. If awarded, this design grant will be the precursor for other federal grants that can be applied for in order to engineer and develop the finished site. Awards will be announced in early spring 2016.

Arkansas Historic Preservation Program

\$1,500 in Certified Local Government grant money was awarded to the Conway Historic District Commission, by the Arkansas Historic Preservation Program, for the purpose of sending HDC representatives or staff to quarterly training meetings as well as hosting an outreach event to commemorate the 50th anniversary of the passing of the National Historic Preservation Act.

Small Area Planning

Markham Street Neighborhood Specific Plan

The Markham Street Neighborhood Area Specific Plan (MSN-SP): Funded by a \$200,000 grant from HUD, and facilitated by the regional planning agency, Metroplan. This initiative, starting in 2013, produced designs and updates to the regulating plan for the Markham Street corridor, creating designs and implementation strategies to achieve stronger connections between Downtown, Hendrix College and The Village at Hendrix, leading to revitalization of the area. Designs and Plans were completed and transmitted to the City in late December 2014, which were further refined, and adopted by City Council as the [MSN-SP](#) in the Spring of 2015.

Pine Street Redevelopment

Utility Improvements began in the Pine Street Neighborhood in the fall of 2015 along Factory and Spruce streets. This initiative is being managed by Scott Grummer, City Planner, who previously worked as program manager of Community Development. These utility improvements, funded through the CDBG department, will be followed by a 12-unit housing project which has been under design and development since mid- 2013. Mr. Grummer will continue overseeing this project, with assistance from the CDBG department. Housing starts are expected in late Spring 2016, and are designed around a Pocket Neighborhood concept being utilized to facilitate revitalization of this neighborhood.

Urban Watershed Planning

Finished reports were received from the University of Arkansas Community Design Center (UACDC) in December 2015, which have been in process since late 2013 in conjunction with EPA grants and collaboration with the Arkansas Department of Environmental Quality and Metroplan. As part of the Lake Conway Point Remove Watershed, the City of Conway's urban storm water runoff impacts the surrounding watershed. The final deliverables from this project will provide the city with proposed model ordinances which it can consider for implementation to improve storm water management and oversight within its territorial boundaries. Scott Grummer has been the lead liaison in this initiative.

Geographic Information System (GIS)

Mr. Jason Lyon serves as the Conway GIS Coordinator and Addressing Administrator. The city map is now up to date and maintains many layers of information including, street, zoning, and address information. In 2014-2015, webmapping was greatly enhanced for the city with many maps now available to the general public including Zoning, CAGIS Monuments, Bicycle Routes (<http://www.cityofconway.org/pages/gis/>) and many maps provided privately to City Departments such as a Sanitation Live Tracking Map (<http://gis.conwayplanning.org/Sanitation/>)

Mr. Lyon continues to be the Census contact for the City and County providing annual updates for new annexations to assist the Census in population calculations for the City and County. At the end of 2015 with the major flooding a webmap was created that allowed first responders and other county and state agencies to see areas of concern including road closings, damage to homes, and road damage reports.

Mr. Lyon has taken over the GIS functions for the County and provides updates to the Office of Emergency Management and Roads Department as requested. The agreement also allows the City and County continued collaboration while allowing a single GIS Dataset that may be used for the City and County operations. This cooperation provides the City Planning Department more monies to purchase software upgrades and upgrade equipment. The 2015, \$14,000 County Contract with the City was used to upgrade the server functions and contract out development of new server applications including a transition from proprietary MSQl to an open source PostGRES database backend saving yearly maintenance fees as well as with the assistance of IT enabling the current city webmaps to function more efficiently.

County Grant Money received in 2015 has continued to be used to purchase additional upgrades to the GIS Server and Network, allowing other departments to utilize GIS Layers and software outside of the Planning Department. Continued refinement of web maps has made it easier for citizens, Planning Commissioners, and City Council Members to follow decisions for land use cases starting at the Staff Level and advancing to City Council (<http://gis.conwayplanning.org/PlanningCommission/>). The Planning Map, created in September, now allows City Council and Planning Commissioners to see preliminary maps and documents related to projects for the upcoming month prior to the official staff report being

distributed. Many areas of the city, that have been platted, are now linked to a scanned copy of their plat with continued development of additional sources to ensure transparency and efficiency with the City of Conway.

Continually working on updating web maps to allow citizens to see plats, rezoning ordinances, and conditional use permits with a click of the mouse on an area. In 2015 new imagery was obtained available in cooperation with the Faulkner County Assessor Office and Conway Corporation.

Imagine Conway

The Imagine Conway website, www.imagineconway.com, was successful in 2015 in our community outreach efforts for the Jump Start Initiative, and is funded through 2016 in order to continue these outreach efforts with the Brownfield cleanup of the former Scrap Metals Yard Project, as well as redevelopment efforts in the Markham Street and Pine Street Neighborhoods.

Planning Workshops and Conferences

Mr. Craiglow attended the International City/County Management Association (ICMA) National Conference in Seattle, WA.

Mr. Grummer attended EPA Brownfield Workshops in Dallas, TX, EPA Brownfield QMP training in Houston, TX, and an EPA Brownfield Annual Conference in Chicago, IL, all funded through the Brownfield Cleanup grant received in 2015 from the EPA. In addition, Mr. Grummer attended an ESRI conference in San Diego, CA funded through a grant from the GIS department as well as the National Community Development Association Annual Conference in Little Rock, AR funded through grants from the Arkansas Community Development Association, on whose Board he serves as Vice-President.

Mr. Lyon attended the ESRI 2015 User Conference in San Diego and a 911 Seminar in Edmond, OK regarding Next-GEN 911 services and addressing. He also attended and graduated the URISA GIS Leadership Academy in Denver, CO.

Memberships

Mr. Patrick and Mr. Craiglow retained membership as well as adding Mr. Lyon's membership in the American Planning Association and the Arkansas Chapter of the American Planning Association. Mr. Patrick and Mr. Craiglow also retained membership in the American Institute of Certified Planners. Mr. Patrick retained membership in the National Trust for Historic Preservation Forum, National Alliance of Preservation Commissions, and the Historic Preservation Alliance of Arkansas. Mr. Craiglow became a member of the International City/County Management Association. Mr. Lyon retained membership in URISA (Urban and Regional Information Systems Association).

Internet/Website

In 2015, the Information Technology department launched a redesigned City of Conway website. The Planning Department coordinated with Edward Briggler, the contract agent retained to build the site, to redevelop the Planning & Development section/child page of the parent site. Work is on-going to further develop and populate this new child-page.

Planning Director, Bryan Patrick, and Planning Technician, Beth Sketoe, maintained the original Planning Department website, www.conwayplanning.org, as well as the Planning & Development section of the new website, <http://www.cityofconway.org/pages/planning-development/>. However, the Planning website (www.conwayplanning.org) will likely be redirected to the new City website in 2016. These sites provide valuable city information 24/7.

Presentations

Mr. Patrick presented to the Faulkner County Leadership Institute in May. Mr. Craiglow presented to several groups and organizations including, Kiwanis Club, Conway Rotary, Hendrix College, University of Central Arkansas and to the Donaghey Corridor Task Force.

Conway Historic District Commission

The Planning Department acted as City staff for the Conway Historic District Commission (HDC). As HDC staff, Mr. Patrick created monthly reports for the HDC. There were fourteen (14) Old Conway Design Overlay District and four (4) Robinson Historic District reviews.

The review of the architectural survey by Sandra Taylor Smith, to possibly expand the Robinson Historic District, finished in 2014, is ongoing. Once accepted by the State, a nomination to the National Register can proceed. The Council could then examine this National Register area for inclusion into the Robinson Historic District.

Conway Tree Board/Tree City USA

The Planning Department provided assistance to Kami Marsh, City Staff for the Conway Tree Board. The 2015 Arbor Day Celebration, held Saturday, November 7, 2015 at Laurel Park, hosted a crowd estimated at 500 participants and saw over 200 trees adopted. Central Baptist College joined in the celebration as they are working towards becoming a [Tree Campus USA](#).

The Conway Tree Board also launched a new annual event known as Trees in Celebration. The inaugural event, held on February 7, 2015, saw nine trees, 1 ginko and 8 shumard oaks, planted in the roundabout and median on Prince Street nearest Laurel Park. Funds for these trees were donated by families and friends of those honored and memorialized. Each tree is accompanied by a 3"x5" plaque, installed at the base, noting who the tree honors or memorializes. The Conway Tree Board will maintain these trees for their lifetime.

Bicycle and Pedestrian Advisory Board

In 2015, The Bicycle and Pedestrian Advisory Board (BPAB) accomplished a major milestone by leading Conway toward its first recertification of Bicycle Friendly Community Bronze status. This is a prestigious national recognition which demands a clear vision, community activism, political will, and hard work. The award and what it signifies about Conway's culture and dedication to quality, serves to reinforce the notion that we are building one of the great mid-sized cities in the region. In addition, the BPAB presented recommendations for Bike Master Plan updates, recommendations for arterial cross-sections within new large-scale developments, and a substantial increase to community engagement through a blog, social media, and surveys. Finally, the BPAB hosted or supported multiple community events including Walk To School and Bike To School Days, EcoFest, and the Faulkner County Urban Farm Fest.

Other Activities

Planning staff have also worked with the Conway Public Art Committee in support of the ongoing City Hall arts display and ArtsFest. Staff also provided materials for Conway Ecofest.

Interns

There were no internships in the Planning Department in 2015.

Personnel

Christy Sutherland, City Planner, retired in May. Mr. Scott Grummer joined the Planning & Development Department as a City Planner from Community Development in May.

City of Conway
Street & Engineering Department

ANNUAL REPORT

FY 2015

TABLE OF CONTENTS

Contents

General Description	1
Street Fund	2
Major Project Funding	3
Construction Projects	4
Maintenance Activities	5
Engineering Services	8
Contact Information	11

GENERAL DESCRIPTION

General Description

PRIMARY FUNCTIONS

The primary functions of the City of Conway Street & Engineering Department are providing engineering services for the City of Conway, and maintenance and rehabilitation of the city's approximately 365 miles of local roadways.

STAFF

The 2015 Conway Street & Engineering Department's staff included 33 full-time positions, 3 part-time positions, and 1 contract employee. The staff may be categorized into the following sections:

DEPARTMENTAL DIVISIONS

DIVISION	# OF EMPLOYEES
Administration	3
Engineering	3
Traffic	4
Construction	17
Maintenance	9

OPERATING HIGHLIGHTS

The following categories of street uses were included in projects completed in 2015:

STREET USES ADDED IN 2015

DESCRIPTION	LENGTH (FT)
Arterial and Collector Street Improvement	16,650
Residential Street Reconstruction	4850
Residential Street Overlay	6,900
Sidewalks	750
Bike Lanes	18,000

STREET FUND

Street Fund

2015 REVENUES

SOURCE	AMOUNT
Ad Valorem Tax	\$1,372,501.02
Payments in Lieu of Tax	\$8,851.93
State Tax Turnback	\$3,629,310.25
Severance Tax	\$260,269.33
Sales Tax	\$253,322.91
Sign Permits	\$1,020.00
Engineering Fees	\$7,500.00
Insurance Proceeds	\$48,762.26
Interest Income	\$29,126.65
Proceeds from Sale of Assets	\$17,500.00
Miscellaneous Revenues	\$12,379.76
Fund Balance Appropriation	\$0.00
TOTAL	\$5,640,544.11

2015 EXPENDITURES

CATEGORY	AMOUNT
Personnel	\$2,005,154.22
General Operating Materials & Supplies	\$580,068.45
Outside Professional Services	\$29,609.18
Equipment & Vehicles Purchased	\$244,067.51
Traffic Signal Maintenance	\$187,127.32
Public Transportation Services	\$164,000.00
Materials for Sidewalk/Street Maintenance & Rehab Projects	\$1,252,392.20
TOTAL	\$4,462,418.88

2015 revenue exceeded expense by approximately \$1,178,125.23. The Majority of the surplus, \$900,000, was intentionally reserved for funding of the Central Landing Roadway Improvement Projects.

MAJOR PROJECT FUNDING

Major Project Funding

REVENUE

Bonds were sold in 2015 and combined with Conway and AHTD sales taxes in order to fund Major Street Projects:

MAJOR PROJECT PROJECTED REVENUE

SOURCE	YEAR(S)	REVENUE
Bond Proceeds	2014	\$20,204,962
AHTD ½ Cent Sales Tax	2014 - 2016	\$3,270,435
Pay As You Go Sales Tax	2014 - 2018	\$10,260,000
TOTAL	2014 - 2018	\$33,464,962

PROJECTS

- **Central Landing Access Improvements** – Funded solely by the City of Conway
- **Southern Interchange** – Funding from The State of Arkansas, AHTD, and the City of Conway
- **Dave Ward Drive Interchange Improvements** – AHTD project improving access adjacent to the proposed Lewis Crossing Development; \$2,000,000 match promised by the City of Conway

MAJOR PROJECT ESTIMATED EXPENSES

PROJECT	PHASE	ESTIMATED COST
Central Landing	Preliminary Engineering	\$546,500
Central Landing	Central Landing Boulevard	\$1,140,000
Central Landing	Oak Street Interchange Improvements	\$6,575,000
Central Landing	Bruce Street & 6 th Street Improvements	\$3,525,000
Central Landing	Elsinger Roundabout & 6 th Street Overpass	\$14,361,367
Southern Interchange	Structures & Grading	\$2,826,000
Southern Interchange	Base & Paving	\$2,000,000
Dave Ward Drive	-	\$350,000
Loan Interest	-	\$2,000,000
TOTAL		\$33,323,867

CONSTRUCTION PROJECTS

Construction Projects

STREET CREW PROJECTS

- **Shady Lane Reconstruction** – *Red Oak to end* – Reconstruction completed
- **Prairie Street Improvement** – *Harkrider to Chestnut* – Reconstruction and streetscaping completed
- **Main Street Improvements** – *Front to railroad tracks* – Reconstruction and streetscaping completed
- **Wescon Lane Construction** – *College to Prince* – Box culvert and roadway reconnection/reconstruction completed
- **Washington Avenue Improvements** – *Hairston to Winfield* – Reconstruction and widening for bike lanes completed
- **Mill Pond Road** – *West end of loop* – Reconstruction completed
- **Box Culvert Construction** – *South of Van Ronkle* – Reconstruction completed
- **Farris Road Sidewalk** – *Adjacent to Centennial Bank*
- **Ryan Road Reconstruction** – *All* – Reconstruction completed
- **Plane Road Realignment** – *On Airport Property* – Realignment as necessary to accommodate the Central Landing development is expected in the Spring of 2016

PRIVATE CONTRACTOR PROJECTS

- **Bruce Street/6th Street Improvements** – *Harkrider to Interstate 40* – A&B Dirt movers began construction of a four-lane boulevard connecting the 6th Street overpass to Bruce Street at Harkrider with completion expected by the end of 2016
- **6th Street Overpass Drainage Improvements** – Extension of the box culver under I-40 was necessary before construction could begin on the east side of the overpass. Moby Contractors is expected to complete the project early in 2016
- **6th Street Overpass/Elsinger Roundabout** – *I-40* – Completion expected winter 2016/2017 by Manhattan Road and Bridge
- **Tucker Creek Trail** – *Adamsbrooke to College* – Expected completion 2016 by J's Construction
- **Hogan Lane Overlay** – *Tyler to Dave Ward* – AHTD State Aid project completed by Rogers's Group
- **Oak Street Interchange** – *I-40* – Moby Contractors won the bid and began construction with a completion planned for late 2016
- **Faulkner Street** – *College to Scott* – Completed by Lasker Brothers
- **South Interchange Base & Paving** – *I-40* – Bobby Kennedy Construction began the second and final phase of this project. When completed in 2016, the south interchange will provide new access to I-40 from Sturgis Road

MAINTENANCE ACTIVITIES

Maintenance Activities

STREET AND DRAINAGE MAINTENANCE

In an effort to complete all the improvement projects assigned to Street Department work crews by the City Council in 2015, very little personnel and equipment were available for routine street maintenance. Only asphalt patching, mowing of street right of way and sweeping activities were performed on a daily basis. All other equipment and personnel were engaged full time on the designated street reconstruction projects listed in the previous section of this report.

Operating with a lean staff often creates situations wherein repair and maintenance needs cannot be addressed immediately. Typically, work requests are handled on a first come, first serve basis. However, some requests take priority over others due to severity. The duties and responsibilities of this department could easily justify several additional positions and additional equipment. However, it has been our practice to keep staffing levels kept to a minimum and reserve the maximum possible funding to address street reconstruction and street paving. Presently we have only the basic staff to address each of the key components of our responsibility, as listed in the remainder of this section.

ASPHALT OVERLAYS

Asphalt overlay is an effective method of prolonging the life of a roadway. The preparation of streets for asphalt paving required milling of the existing pavement by city forces (for edge milling) or private contractors (for full width milling). An annual asphalt milling and paving contract was secured by the City Engineer with Red Stone and Rogers Group, and the work was supervised by the Street Superintendent. The following streets were milled and overlaid with asphalt:

- **Salem Road** – *Pheasant to Nutter Chapel* – Milling and paving completed by Red Stone
- **Mallard Lane** – *All* – Milling completed by Red Stone, paving by Rogers Group
- **Clifton Road** – *Tyler to Hairston* – Milling and Paving completed by Rogers Group

ASPHALT REPAIR

A three man asphalt patching crew worked full time, removing and replacing pavement failures and filling pot holes. In addition, considerable time was devoted to the repair of street cuts made by the Conway Corporation.

GENERAL STREET RIGHT OF WAY MAINTENANCE

Street department personnel address maintenance issues within the street right of way on an as-needed basis as time allows. Common maintenance issues include tree trimming, repair of broken sidewalks and curbs, debris removal, and minor drainage issues.

MAINTENANCE ACTIVITIES

Trees are trimmed by department personnel to ensure proper lines of sight with signs and other vehicles if possible. If a dead tree within the street right of way poses a safety risk, a contract is secured with a tree cutting service for removal.

EMERGENCY RESPONSE

Utilizing three snow plows, two sand spreaders, and a motograder, the street department personnel responded to emergency call out duties when a winter weather event created hazardous driving conditions on City Streets. The snow plows were utilized to remove the snow and slush from arterials and collectors to speed the clearing of the material from the roadway. The sand spreaders distributed sand on steep hills and major intersections to enhance traction.

Street department personnel also respond when severe weather causes tree limbs or other debris to fall in the roadway. Generally, the debris is cut into manageable pieces using chainsaws, stacked on the side of the road, and retrieved the following day.

TRAFFIC SIGNS AND PAVEMENT MARKINGS

Utilize sign making equipment to make street marker signs in new subdivisions and replacement signs as they are stolen or destroyed.

Speed Limit, No Parking and other warning and regulatory signs are installed and maintained by the street department personnel. In addition, a contract was managed by the street department for lane markings. All other necessary markings, such as Bike Lane Symbols and Sharrow symbols etc., were placed by the traffic and pavement marking crew.

MOWING STREET RIGHT OF WAY

While much of the street right of way within the city is maintained by adjacent landowners, there are still many miles of undeveloped land in town that must be mowed by the city in order to prevent accumulation and maintain adequate lines of sight. The majority of mowing performed by the street department is on open ditch roadways in rural or undeveloped areas. Two men operating bush hogs dedicated themselves full time to mowing these areas.

STREET SWEEPING

For the majority of the year two street sweepers were operating full time. One sweeper was primarily dedicated to keeping bike lanes free of debris, while the other one focused on the rest of the city. Sweepers were run overtime from September until December to aid in the removal of accumulated leaves and grass from roadway gutters.

The department maintains two different types of street sweepers, and a mechanical broom model, and a regenerative air model. The first excels at removing large debris, while the second cleans smaller and lighter debris with less mess. Ideally, these two sweepers would operate in tandem. However, they normally

MAINTENANCE ACTIVITIES

operate independently due to the size of our city. Increasing the department's fleet of sweepers would significantly increase the rate and efficiency of cleaning.

DRAINAGE MAINTENANCE

Cleaning and repairing drainage ditches is essential to preventing blockages and upstream flooding problems. The most common request received from Conway's residents is for additional drainage maintenance. Unfortunately, there are several factors that prevent the department from adequately responding to these requests. First, personnel were only intermittently available for this type of maintenance when weather or other factors prevented them from working on construction projects. Additionally, much of this work is along narrow concrete or earthen channels between back yards, which significantly slows progress. Furthermore, many of the drainage ditches that require the most maintenance reside in drainage easements that are not part of the road right of way. As a result, maintenance of these easements are not a legitimate street fund expense according to state law. An alternate funding source, such as a drainage utility, is desperately needed to provide the necessary personnel and equipment necessary to adequately maintain the city's drainage easements.

Engineering Services

PROJECT DESIGN

Preparation of plans and specifications for city funded street, drainage and sidewalk construction projects were provided thru the Director and 3 civil engineers. These projects included:

- **Central Landing Boulevard** – *Oak to 6th* – A new, 4-lane boulevard which will provide access to the proposed Central Landing Development
- **Bruce & 6th Street Improvements** – *Harkrider to I-40* – Widening of 6th Street and Bruce Street, as well as their new connection across the old airport property
- **Tucker Creek Trail** – *Adamsbrooke to College* – Completion of the tucker creek trail
- **Lewis Ranch Road** – *Amity to Dave Ward* – A new minor arterial, including two roundabouts, providing connection through the Lewis Ranch Property
- **Prairie Street** – *Harkrider to Chestnut* – Reconstruction and streetscaping completed
- **Main Street** – *Front to railroad* – Reconstruction and streetscaping completed
- **Wescon Lane** – *College to Prince* – Box culvert and roadway reconnection/reconstruction completed
- **Washington Avenue** – *Hairston to Winfield* – Reconstruction and widening for bike lanes completed

CONTRACT MANAGEMENT & COORDINATION

Contract administration and coordination was provided to secure plans and specifications for the following projects:

- **Preliminary Engineering & Environmental** – *Central Landing Access Improvements* – In preparation for the sale of the old airport property, the necessary preliminary engineering and environmental reports were design by Garver Engineers, while the Street & Engineering Department assisted with the disposal of existing airport hangers and environmental remediation
- **Oak Street Interchange Improvements** – *I-40* – This project, designed by Garver, includes all necessary improvements to the Oak Street/I-40 interchange as well as the state portion of Central Landing Boulevard
- **6th Street Overpass Drainage Improvements** – Design for the extension of the box culver under I-40 as necessary for the completion of the 6th Street overpass was provided by Garver
- **6th Street Overpass/Elsinger Roundabout** – *I-40* – Design provided by Garver for the bridge connecting Central Landing to Conway Commons
- **South Interchange Base & Paving** – *I-40* – Design was provided by Garver for the second and final phase of the I-40 southern interchange project, which will provide new access to I-40 from Sturgis Road

DEVELOPMENT REVIEW SERVICES

Engineering services were provided to the planning department for the review of all preliminary plats, final plats, and development plans to ensure compliance with federal, state, and local requirements as well

ENGINEERING SERVICES

as sound engineering design. Upon completion, all improvements were inspected by the engineering department to ensure compliance with the approved plans and specifications.

CONSTRUCTION INSPECTION

Construction management and quality control were provided by the Engineering Department for all street and drainage improvement projects constructed by the Street Department work crews in order to ensure compliance with plans and specifications. Services for onsite construction observation and inspection of all roadways constructed by private contractors were provided by a contract employee, Mike Jetton, P.E., to ensure that all required improvements were completed in accordance with plans and specifications as approved by the engineering department. This includes the inspection of all contracted projects listed in the "Construction Activities" section of this report as well as all roadway construction initiated by privately funded commercial and residential development. In addition, the engineering department computed project quantities and verified completion and accuracy of pay estimates for payments to contractors.

STORM WATER POLLUTION PREVENTION

Engineering services as required by the Arkansas Department of Environmental Quality's NDPES Small MS4 General Permit No ARR040000 were provided by the engineering department. This permit authorizes the city to discharge storm water into approved receiving waters of the state. Requirements of this permit include:

- Annual Reporting
- Construction site inspection to monitor storm water runoff
- Maintain pollution prevention best practices for municipal operations

. In addition, Storm Water Pollution Prevention Plans were developed and submitted to ADEQ for major construction projects within the City.

FLOODPLAIN MANAGEMENT

The engineering staff provides Floodplain Management services as required by the city's Floodplain Development Ordinance and FEMA. These services included consideration of floodplain development permits and responding to public inquiries regarding information provided on floodplain maps. In addition, engineering staff monitors development in an effort to prevent unpermitted development within the floodplain.

TRAFFIC SERVICES

Inspection and maintenance of the approximately 60 signalized intersections in Conway was provided by four full-time employees with oversight from the city engineer. This effort involves the repair or replacement of electrical components as required as well as routine updating of signal timing parameters. In addition, these employees provided routine maintenance of all signage and pavement marking within the

ENGINEERING SERVICES

city. A contract was secured and managed with Arkansas Line Marking to provide pavement marking of long sections of roadway, while short sections and intersections were marked by city crews.

TRAFFIC CALMING

Upon the request of the Mayor's office, traffic counting equipment was placed and reports were produced indicating traffic volume and speed at locations where traffic calming was being considered. At locations approved by the City Council, contracts were secured for the installation of traffic calming structures, signage and pavement marking.

AGENCY COORDINATION

Approximately 25 miles of state highways are located within Conway's city limits. As a result, coordination with the Arkansas Highway and Transportation Department are necessary regarding any updates to the state highway system. In addition, City Engineer represents the city on Metroplan's Technical Coordinating Committee. Coordination with Metroplan, Central Arkansas' metropolitan planning organization is essential regarding any projects receiving federal funds. The following federally funded projects have required significant coordination with one or both of these agencies this year:

- **Dave Ward Drive Adaptive Signal Control**
- **Dave Ward Drive Interchange Improvements**
- **Safe Routes to School**

ALTERNATIVE TRANSPORTATION

Despite the fact that the majority of Conway residents rely on automobiles for transportation, providing or encouraging alternate forms of transportation is an important goal for both the City of Conway and this department. To this end, the city engineer serves as an ex officio member on the Bicycle and Pedestrian Advisory Board, which serves to advise the city on ways to remain an official bicycle-friendly, become an official walk-friendly community, and seek to achieve the federal and state goals of the safe routes to schools program.

CONTACT INFORMATION

Contact Information

City of Conway

Street & Engineering Department

Tel 501-450-5165

Fax 501-513-3566

<http://www.cityofconway.org/pages/street-department>





2015 Annual Report

It is the mission of the Conway Parks and Recreation Department to provide leisure and recreational opportunities for the benefit of health, happiness and well-being of our citizens. This mission is achieved by providing quality parks and recreational facilities as well as creating tourism opportunities which benefit both our citizens and our local businesses.

Steve Ibbotson
Director

www.conwayparks.com



Steve Ibbotson
Parks Director

This past year was an exciting year for our department. We played host to numerous sports tournaments and events, providing new opportunities for our citizens as well as attracting visitors to our city. Along with hosting tournaments and events the department operates numerous local leagues for both adult and youth. The department also maintains a number of parks throughout the city for our residents to enjoy.

This year, with the help of the city council, we established a list of A&P funded capital projects. The list consisted of seven projects and the first three on the list were put into motion, with one of them, the restroom at Conway Station Park, being completed. The completion of Tucker Creek Trail, which will join the north and south sections of the trail, should be complete soon and ready for our residents to enjoy this coming year. The finish out of the Event Center is in the design stage and projected to be in operation the fall of 2016.

The department works hard on providing recreational opportunities to our citizens both young and old. This year in our local programs we had over thirty-five hundred (3,500) adults and over twenty-one hundred (2,100) youth participate. This does not include daily visits to both the McGee and Sports Center.

While providing local leagues, the department also hosted numerous tournaments which benefit both our residents and local businesses. This year we hosted eighty-five (85) sporting events and fifty-seven (57) events at the Conway Expo. In total the department hosted one hundred and forty-two (142) events which brought thousands of visitors to our city, benefiting our residents and local businesses.

Daily attendance at the McGee and Sports Center increased slightly this year and the department continues to see higher usage at our parks. Beaverfork Lake experienced an upward swing in permits sold.

I am blessed with dedicated employees serving the citizens of Conway. On their behalf we look forward to the coming years and the opportunities that await our great city.

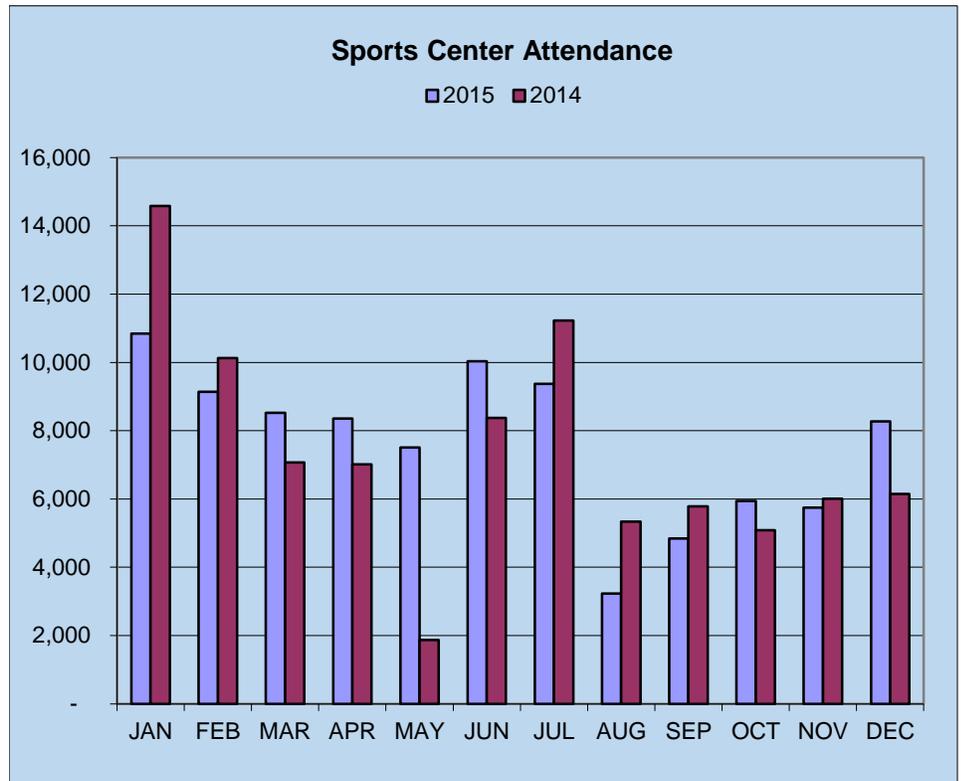
Conway Sports Center

The Conway Sports Center is located at 10 Lower Ridge Road. It is a 44,000 sq. ft. facility that houses the administrative offices of the Conway Parks Department.

It is equipped with three basketball courts, one 1/8 mile walking track, two racquetball courts and one wallyball court. The racquetball / wallyball courts can be reserved and cost \$2 per hour. Rackets, goggles and balls can be rented for \$2 per racket. Everything else is free to the public. Hours of operation are Sunday 1:00pm – 6:00pm and Monday – Saturday 6:00am – 10:00pm

In 2015 the Sports Center was used for the following significant events-

- Fatchmo Volleyball Association (8)
- Central Arkansas Volleyball Association (3)
- Get Smart Sport Basketball Tournament
- Elite Sports Basketball Tournament (3)
- Premier Athletic Academy Tournament (5)
- New Generation Classic
- Midwest Basketball Invitational
- Tri State Classic Basketball Tournament
- Clash of the Titans Basketball Tournament
- UCA Basketball Camp
- Special Olympics Volleyball



Attendance records come from daily sign in sheets at the facility. These attendance sheets are not out during tournaments or league play so they do not reflect the people that are in the facility on those days.

Note- The Sports Center was closed to the public in August for annual building maintenance

	2015	2014
Jan	10,845	14,578
Feb	9,143	10,124
Mar	8,522	7,070
Apr	8,353	7,018
May	7,510	1,874
Jun	10,035	8,378
Jul	9,368	11,229
Aug	3,234	5,333
Sep	4,841	5,786
Oct	5,947	5,087
Nov	5,748	6,012
Dec	8,272	6,147
Total	91,818	88,636

McGee Center

The McGee Center is located at 3800 College Avenue. The 46,600 sq. ft. facility sits on 11 acres and has a large meeting room which can hold up to 150 people and one small meeting room which can hold up to 25 people. The meeting rooms are free to the public for non-profit groups and must be reserved.

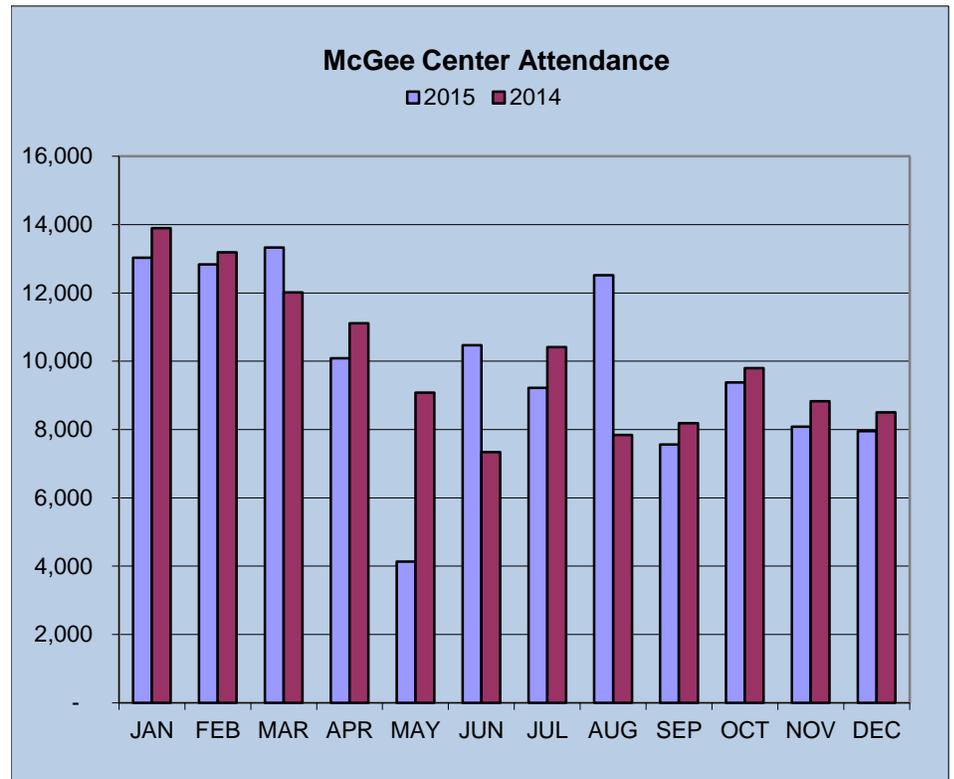
It is equipped with three basketball courts, one 1/8 mile walking track, three racquetball courts and one wallyball court. The racquetball / wallyball courts can be reserved and cost \$2 per hour. Rackets, goggles and balls can be rented for \$2 per racket. Everything else is free to the public. Hours of operation are Sunday 1:00pm - 6:00pm and Monday - Friday 6:00am - 10:00pm and Saturday 7:00am - 10:00pm

It is also home to the Conway Skate Park and Community Garden.

In 2015 the McGee Center was used for the following significant events-

- Fatchmo Volleyball Association (2)
- Elite Sports Basketball Tournament (3)
- Quick Handle Camp
- Delta Volleyball Bid Qualifier
- Faulkner Co. Falcons State Tournament
- Soaring Wings Marathon / Half Marathon
- Boys and Girls Club Basketball

The McGee Center also provided a free meeting space for 80 non-profit groups that held over 140 meetings in 2015



Attendance records come from daily sign in sheets at the facility. These attendance sheets are not out during tournaments or league play so they do not reflect the people that are in the facility on those days.

Note- The McGee Center was closed to the public in May for annual building maintenance.

	2015	2014
Jan	13,028	13,899
Feb	12,838	13,192
Mar	13,324	12,012
Apr	10,091	11,111
May	4,137	9,081
Jun	10,472	7,339
Jul	9,222	10,409
Aug	12,521	7,840
Sep	7,562	8,188
Oct	9,380	9,794
Nov	8,086	8,833
Dec	7,954	8,507
Total	118,615	120,205

Beaverfork Lake

Beaverfork Lake is located off of Highway 25 in North Conway.

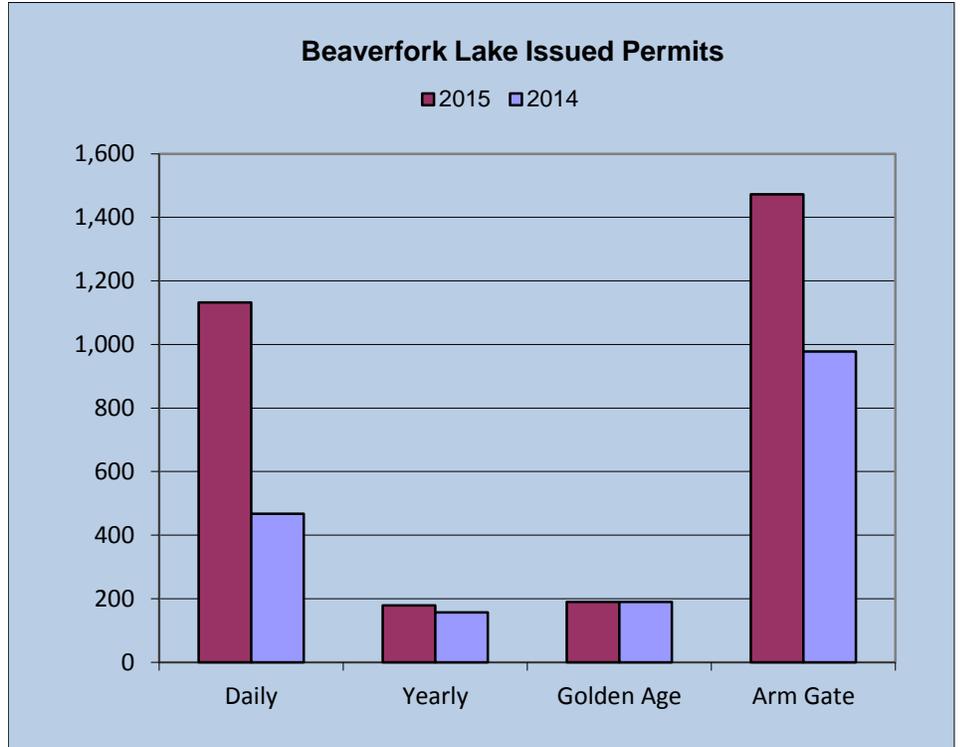
Beaverfork Lake has areas for swimming, boating and fishing. It also has slips for annual rent.

The park has several picnic tables with grills, one large pavilion that can be reserved and one small pavilion near the fishing pier. There is a large handicap accessible fishing dock and two boat docks.

The park also includes two sanded volleyball courts, two large bathrooms, one office / bathroom facility, one lighted baseball field, a large area that is used for radio control airplanes, three large parking areas and an 18 hole disc golf course.

In 2015 Beaverfork Lake was used for the following significant events-

- Annual Toad Suck Triathlon
- State High School Cross Country Meet
- Dragon Boat Race Event



The Lake was lowered in the Fall of 2015 for its normal 5 year drain and maintenance. We also completed the installation of our new updated arm gate.

	2015	2014
Daily	1,132	467
Yearly	179	157
Golden Age	190	190
Arm Gate	1,472	978
	2,973	1,792

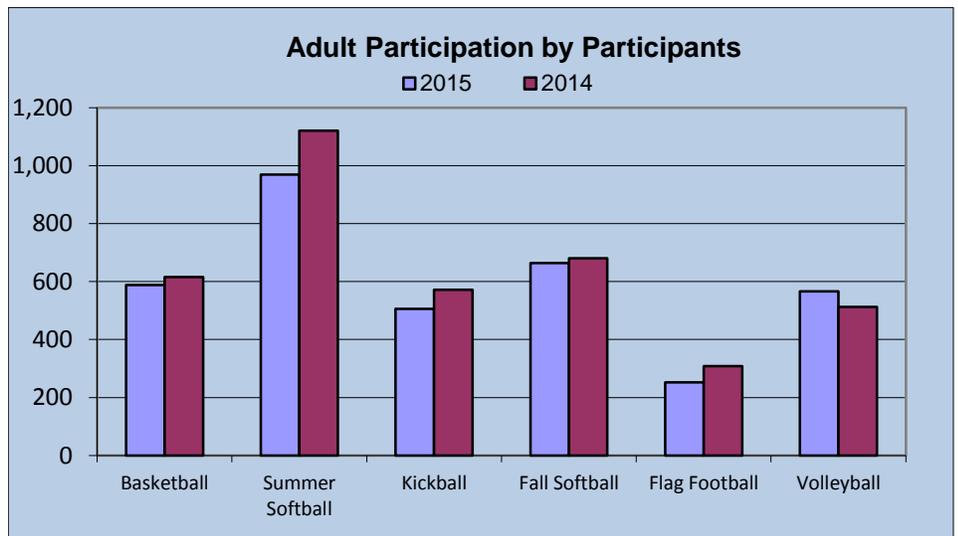
Programs

The Conway Parks and Recreation Department oversees programming for both youth and adult programs.

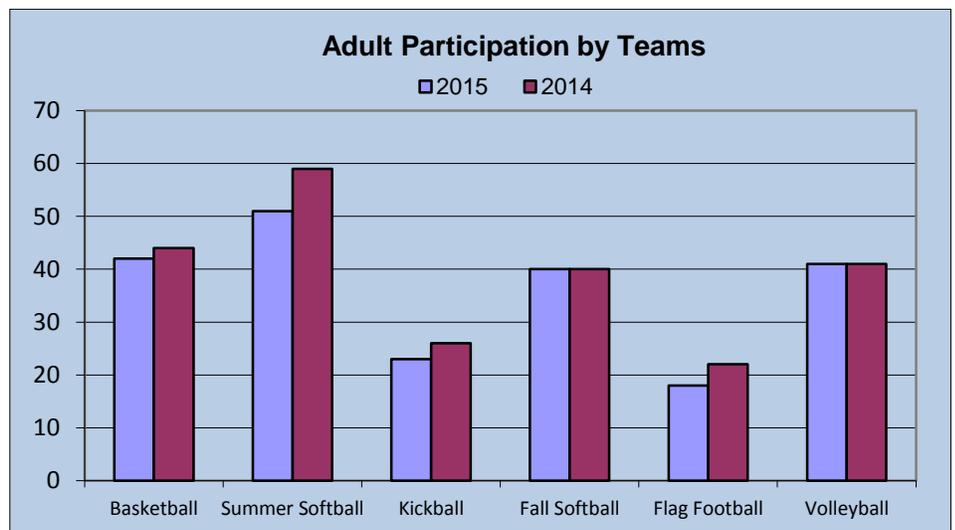
Adult Programs are held at the Conway Sports Center and Don Owen Softball Complex.

Adult Programs offered are-

- Basketball
- Summer Softball
- Kickball
- Fall Softball
- Flag Football
- Volleyball



	2015	2014
Basketball	588	616
Summer Softball	969	1,121
Kickball	506	572
Fall Softball	664	680
Flag Football	252	308
Volleyball	566	512
Total Participants	3,545	3,809



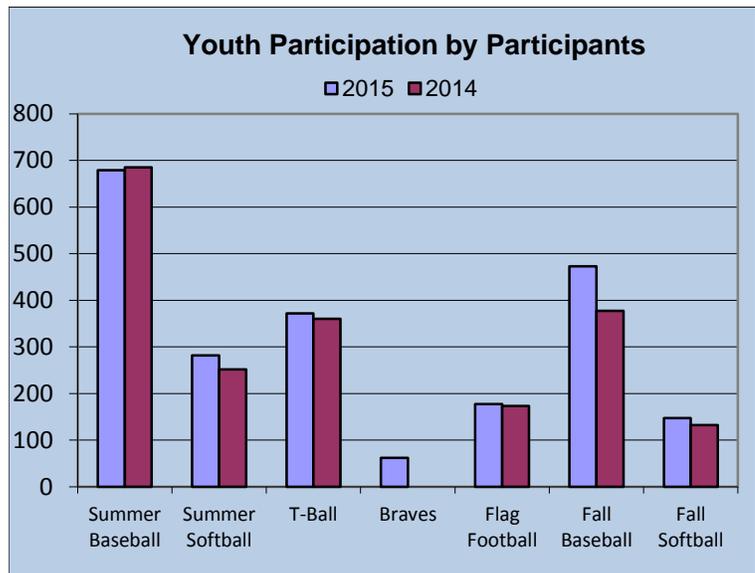
	2015	2014
Basketball	42	44
Summer Softball	51	59
Kickball	23	26
Fall Softball	40	40
Flag Football	18	22
Volleyball	41	41
Total Teams	215	232

Programs

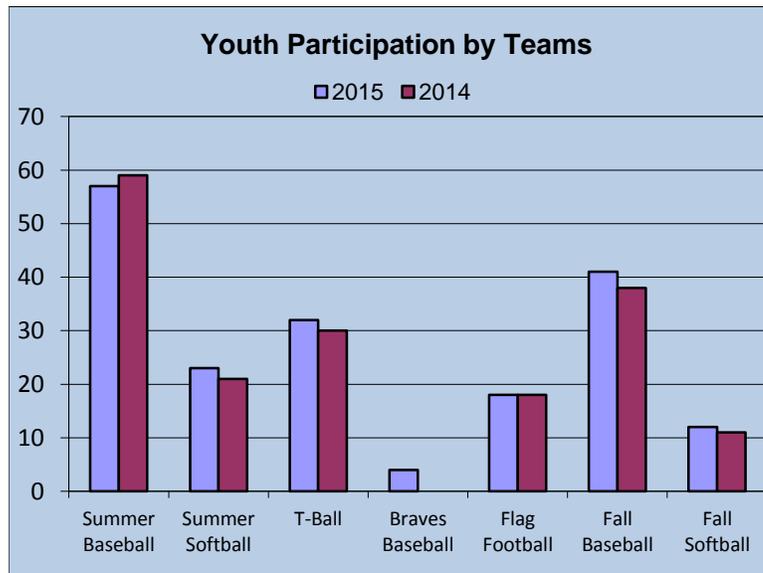
Youth Programs are held at Conway Station Park, City of Colleges Park, Curtis Walker Park, Braves Field, Centennial Soccer Park and the Don Owen Complex T-Ball Fields.

Youth Programs offered are-

- Summer Baseball
- Summer Softball
- T- Ball
- Braves Baseball (New)
- Flag Football
- Fall Baseball
- Fall Softball



	2015	2014
Summer Baseball	679	685
Summer Softball	282	252
T-Ball	372	360
Braves Baseball	62	
Flag Football	177	173
Fall Baseball	473	435
Fall Softball	147	132
Total Participants	2,192	2,037



	2015	2014
Summer Baseball	57	59
Summer Softball	23	21
T-Ball	32	30
Braves Baseball	4	
Flag Football	18	18
Fall Baseball	41	38
Fall Softball	12	11
Total Teams	187	177

Conway Expo Center and Fairgrounds

The Conway Expo Center and Fairgrounds is located off of Highway 64 and opened in 2010. It is 40,780 usable sq. ft. and can hold a capacity of 2,719 people. The building is heated and cooled. There are 10 overhead doors with 12' clearance, restrooms and ticket booth. Alcohol is not allowed in the building but outside catering is.

The outdoor Pavilion is 55,000 usable sq. ft. and has power and water.

The RV Park has power and water for 46 sites and a dump station available.

We look forward to the completion of the Event Center and the extra opportunities that it will bring to the Conway citizens in 2016.

The Conway Expo Center and Fairgrounds also plays host to the Faulkner County Fair each year.

The Conway Expo Center and Fairgrounds hosted the following events in 2015

January

- Amateur Boxing Tournament
- G & S Gun Show
- Antique Alley Arkansas
- CBC Wrestling Tournament
- American Grappling Federation

February

- Valentines Dance
- Beast Feast
- Arkansas FCCLA Star Events
- Conway Bridal Show
- Rhea Lana's

March

- FFA Event (Career Development)
- G & S Gun Show
- Faulkner Co 4-H Fish Fry & Auction
- Girls Rollin in the South Roller Derby

April

- Expo Party
- Antique Alley Arkansas
- Cheer Banquet
- My Home Expo
- Conway Corp

May

- Toad Suck Car Show
- FEMA Training Hub
- Plant Sale
- Relay for Life
- Dementia Sensitivity Experience
- Renewal Ranch
- Girls Rollin in the South Roller Derby
- Soaring Wings Faithful 500
- Memphis Flea Market

June

- Ladies Nite Out
- G & S Gun Show
- Livestock Jackpot (Pavilion)
- State Lands Auction
- Child Safety Fair
- Fire Department Testing
- An Affair of the Heart of Conway

July

- Gillespie Boxing
- ATA State Tournament
- Rhea Lana's

August

- Buckmasters
- Memphis Flea Market
- Conway Police Department Testing Site
- Great Escape

September

- Toad Suck Car Show
- Life Choices Gala
- Faulkner County Fair

October

- American Grappling Federation
- Memphis Flea Market
- Business Expo/Taste of Conway
- Prosecuting Office Leo's Award Banquet
- Soaring Wings Marathon
- G & S Gun Show

November

- Antique Alley
- Faulkner County Senior Olympics
- Comi-Conway
- Dazzle Daze

December

- G & S Gun Show
- Christmas Shopping Extravaganza
- City of Conway Christmas Party

City of Conway Parks and Sports Complexes

Conway Parks and Recreation maintains 600 acres of park land and 1000 acres of water at Beaverfork Lake.

For information on any of our parks you can go to our website at www.conwayparks.com

- Airport Park
- Bainbridge Park
- Beaverfork Lake
- Cadron Settlement Park
- Centennial Soccer Park
- City of Colleges Park
- Conway Station Park
- Curtis Walker Park
- Don Owen Sports Complex
- Fifth Avenue Park
- Gatlin Park
- George W. Sammons Park
- Laurel Park
- Pine Street
- Pompe Park
- Simon Park
- Tucker Creek Walking / Bike Trail

Pavilion rental is available at several of our parks for \$25. To check availability of a pavilion at Laurel Park, 5th Avenue Park, Beaverfork Park or Cadron Settlement Park you can call the Conway Sports Center.

City of Colleges Park is the home field for St. Joseph, Conway Christian and Central Baptist College softball teams.

In 2015 City of Colleges Park was used for the following significant tournaments-

- Central Arkansas Sports Management Baseball Tournament (6)
- Border Battles Tournament
- CBC Softball Tournament (3)
- Hiland Dairy Youth Classic

Conway Station Park

In 2015 Conway Station Park was used for the following significant tournaments-

- Central Arkansas Sports Management Baseball Tournament (15)

Curtis Walker Park is the home field for St. Joseph Baseball, American Legion Baseball, the Optimist Pee Wee Football Program and the *NEW* Braves Handicap Accessible Field and Playground.

In 2015 Curtis Walker Park was used for the following significant tournaments-

- Central Arkansas Sports Management Baseball Tournament (15)
- Braves Baseball League

Don Owen Softball Complex / 5th Avenue

In 2015 Don Owen Softball Complex and 5th Avenue Park were used for the following significant tournaments-

- Randy Liddell Softball Tournament
- Border Battles Tournament
- Hiland Dairy Youth Classic
- Toad Suck Invitational Softball Tournament
- Conway Classic Softball Tournament

Centennial Soccer Park is the home field for Central Baptist College and St. Joseph soccer teams as well as Arkansas United Soccer and Arkansas Rush Soccer Clubs.

In 2015 Centennial Soccer Park was used for the following significant tournaments-

- Arkansas Rush and Arkansas United Soccer Games
- CBC Soccer Games
- St. Joseph Soccer Games
- Hendrix Ultimate Frisbee Tournament



Department of Sanitation

End of Year Report - 2015

Joseph Hopper
Director



Message from the Director

2015 was a difficult year for the Conway Sanitation family. First and foremost, the department, and the community, lost a longtime director and friend, Mrs. Cheryl Harrington, on March 12, 2015. Her employees had strong feelings for Mrs. Harrington and many were greatly impacted by her loss.

The Conway Sanitary Landfill also experienced two major floods in 2015. Heavy rains in May caused flooding which resulted in damage to the entrance road and caused a temporary closure to the public due to safety concerns. In December, prolonged rains caused severe flooding requiring a full closure of the landfill facility on December 31. All 186 tons of solid waste collected by the Conway Department of Sanitation that day was diverted to the City of Morrilton's landfill. Department staff provided excellent service and performed their duties safely and efficiently during the incident.

Despite these events, department personnel were steadfast and persevered through it all. Mr. Jack Bell and the entire Department of Sanitation should be commended for holding the department together and for providing outstanding service to the citizens and businesses of Conway until a new director was appointed.

I'm thankful and appreciate the opportunity to work with such a remarkable group of individuals both within the department and throughout the City of Conway.

Warmest Regards,

Joseph Hopper
Director

Table of Contents

Mission Statement 4

Administration 5

Residential Collections 6

Commercial Collections 9

Industrial Collections (Roll-Off) 10

Sanitary Landfill 11

Material Recovery Facility (MRF) 12

Fleet and Grounds Maintenance 15



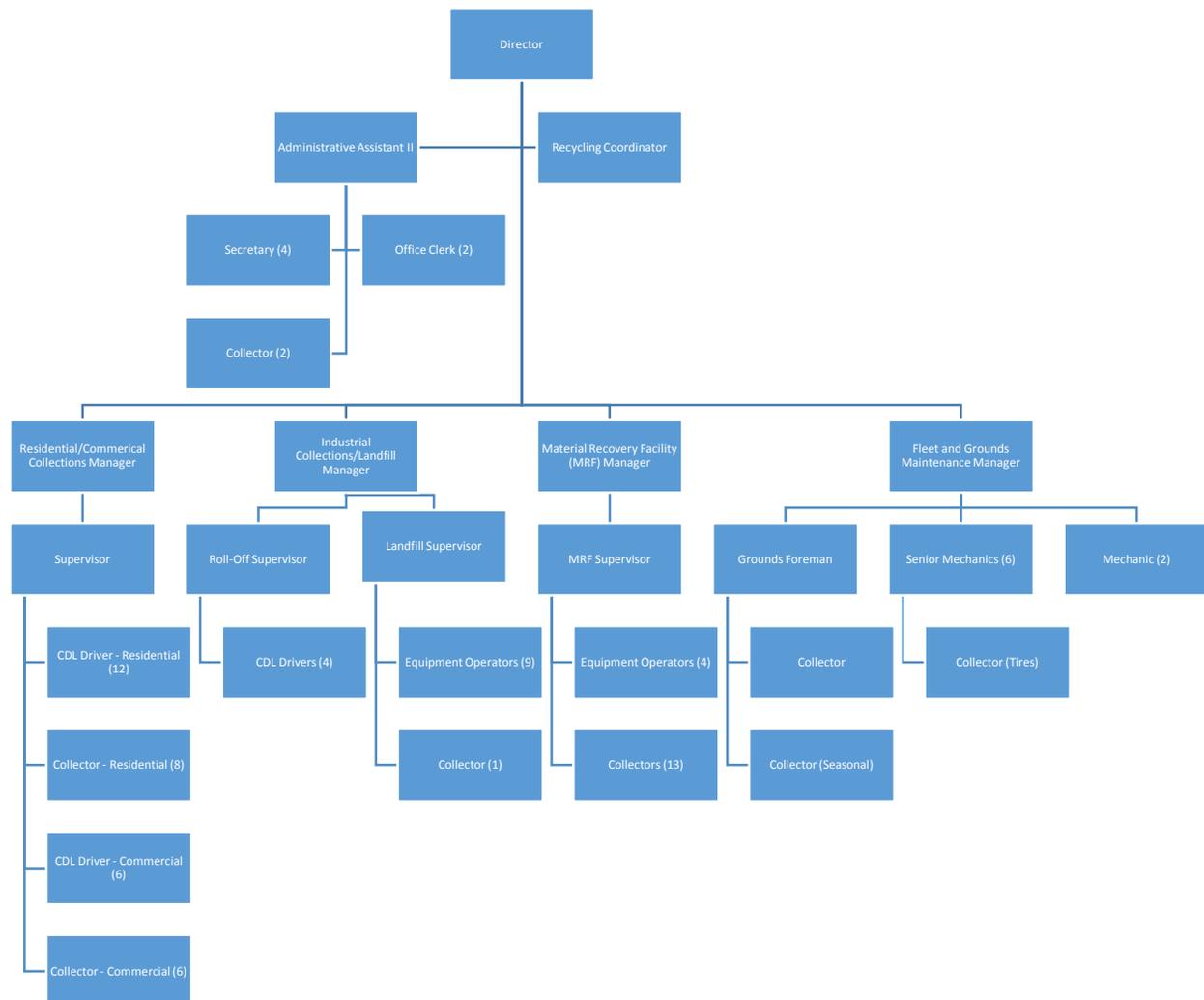
Our Mission

It is the mission of the Department of Sanitation to make Conway an environmentally friendly and attractive place to live and work, protect the City's natural resources, provide the highest quality of service, continue to improve our efficiency and effectiveness, and to be the professional department that is expected and deserved by the citizens of Conway and Faulkner County.

Our People

The Department of Sanitation is made up of a friendly, hardworking, and knowledgeable group of 93 full time employees with a commitment to provide quality of life service to the community.

Our Organization



Administration

The administration program provides leadership and direction to department personnel. Administrative staff coordinates and manages administrative functions for all department programs to include clerical support, public education and outreach, customer service, dispatch, scale house operations, and reuse center activities. In 2015, office staff processed over 350 payables and provided customer service to around 65 citizens/customers per day. Scale attendants entered and processed slightly over 100 transactions per average day during 2015.

Public education and outreach is also a key part of our administrative function. Department staff provided presentations and tours of the material recovery facility (MRF), reuse center, and the landfill for over 450 people in 2015.

The reuse center diverted and sold 33,448 pounds of various items including, but not limited to, clothing, bicycles, and furniture.



2016 Goals and Objectives – Administration

- Reduce misuse or random use of sick leave department-wide.
- Implement a new point of sale system in the scale house to ensure compliance with the Arkansas Pollution Control and Ecology Commission's Regulation 11 regarding solid waste disposal fees.
- Improve internal controls and cash handling processes/procedures in both the scale house and reuse center.
- Begin migrating to a paperless filing system through document imaging.
- Increase our inventory turnover rate in the reuse center.
- Create and conduct a community outreach initiative targeting the proper disposal of hypodermic needles.
- Create and monitor key performance indicators.

Residential Collections

The residential collections program is responsible for providing efficient, unmatched collection of trash, recyclables, and yard waste for the residents of Conway and to ensure operational customer service levels are maintained at the highest levels.

In 2015, residential collection crews collected 13,768.8 tons of trash/garbage and 2,332.2 tons of recyclable material from over 26,904 households in Conway.



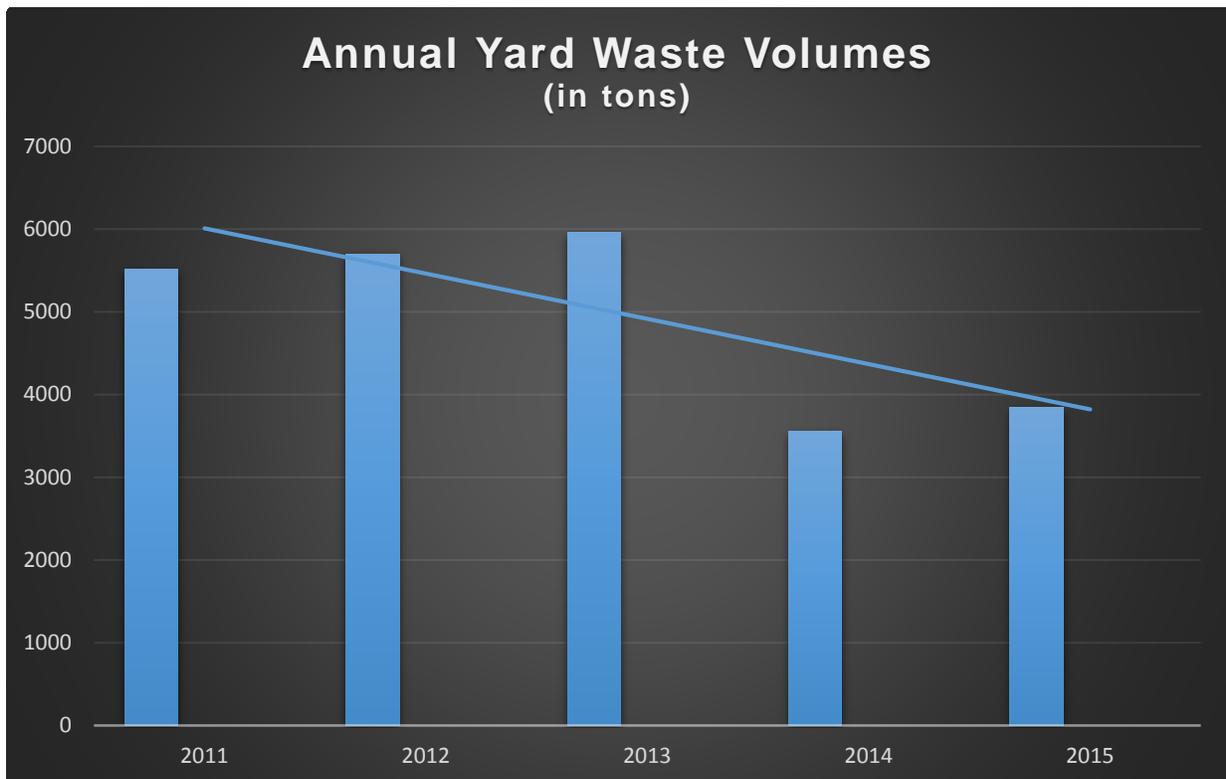
Pictured above is our third CNG, automated refuse collection vehicle. This truck was purchased and put into service in 2015. The truck was dedicated to the memory of late department director, Cheryl Harrington and painted pink to raise public awareness to breast cancer.

Glass Collection

Glass collection increased by 36% in 2015 as we collected 137.5 tons of glass. We currently collect glass 5 days per week utilizing a full time employee, a pickup truck, and a trailer. We also have more than 2,890 glass bins distributed throughout the city. Gross revenue from the collection of glass in 2015 was \$140.57

Yard Waste Collection

3,846.8 tons of yard waste was collected by rear load, chipper, and roll-off crews in 2015. As you can see from the chart below, yard waste volumes have trended downward over the past 2 years. Unfortunately, declines in volumes does not necessarily reduce operating cost as each route must be covered whether residents place materials at the curb for collection or not.



We are currently providing daily curbside collection of yard waste citywide utilizing both rear load and chipper crews. Utilizing both rear load and chipper methods of collection for yard waste is highly inefficient. The safest and most efficient method of collection of yard waste we have at our disposal is with rear loaders. Chippers are dangerous and extremely inefficient. Yard waste collection programs are designed to accommodate pruning of shrubs and collection of leaves and grass clippings, not to collect large tree debris like you see in the photograph below. We hope to move away from chipper collection in 2016 and use employees assigned to those duties to expand our residential service offerings.



2016 Goals and Objectives – Residential Collections

- Implement a task system and transition collection crews to a four (4) day, ten (10) hour work schedule.
- Modify collection routes and provide residents with a single collection day for trash, recyclables, and yard waste each week.
- Evaluate our curbside glass collection program and attempt to find a more cost effective method of collection.
- Improve yard waste collection efficiency by modifying our collection methods.
- Begin planning for bulky item collection.
- Create and monitor key performance indicators.
- Implement safety policies consistent with OSHA guidelines.

Commercial Collections

The commercial collections program is responsible for the efficient and timely collection of commercial refuse and recyclables from the businesses of Conway. The commercial crews collected 19,590.9 tons of trash/garbage in 2015.

Commercial garbage is collected 6 days per week by utilizing three (3) front load and two (2) rear load trucks. The front load trucks are operated solely by a driver while the rear loads require a driver and two (2) collectors to operate efficiently.

Commercial cardboard is collected via a dedicated route utilizing a new front load CNG truck. 1,209.26 tons of source separated corrugated cardboard was collected in 2015.

2016 Goals and Objectives – Commercial Collections

- Improve our stationary container (dumpster) maintenance program in order to gain consistent functionality and appearance of the containers to enhance efficiency in collections and better aesthetics in neighborhoods and high traffic areas.
- Create and monitor key performance indicators.
- Implement safety policies consistent with OSHA guidelines.



Industrial Collections (Roll-Off)

The industrial collections program is responsible for the collection of large volumes of solid waste and recyclables from industrial complexes, businesses, and construction sites throughout Conway. There are currently 210 roll-off containers set within the city limits.

- There are 24 permanent roll-off containers dedicated to cardboard. We hauled 499.6 tons of cardboard in 2015, which is about 35% of the total cardboard collected by the department.
- There are 90 permanent roll-off containers utilized for garbage collection at businesses which accounted for 10,450 tons of our solid waste stream. Several businesses have multiple containers.
- 283.2 tons of scrap metal was hauled and sold to local markets which was collected at the residential drop-off site.
- 43 roll-off containers were utilized in a temporary capacity at construction sites in 2015.
- We have an average of 20 containers utilized by residents for remodeling and cleanup efforts.
- 14 containers are strategically placed on the UCA campus, 2 for Grove, and 4 for Hendrix at the end of each semester to capture waste generated by students moving in and out of dormitories.

2016 Goals and Objectives – Industrial Collections

- Promote industrial collection services to contractors, builders, and construction companies to increase awareness of our competitive pricing and efficient service.
- Increase inventory of 40 yard containers to better accommodate service levels.
- Build relationships with new and existing customers by personalizing services to fit specific needs such as container placement, turnaround times, and multiple container sets to accommodate source separated recyclables.
- Create and monitor key performance indicators.
- Implement safety policies consistent with OSHA guidelines.

Sanitary Landfill

The sanitary landfill program is responsible for the operation of a 93 acre, state permitted, Class 1 sanitary landfill as well as a yard waste processing site and customer convenience center (“The Wall”). The landfill processed a total of 95,978 tons of solid waste in 2015. 81% of this total was collected by our residential, commercial, and industrial collections divisions. The remainder of the waste was delivered to the landfill by other solid waste haulers or the general public.

Other highlights from 2016:

- Soil deficits at landfill sites is a common problem nationwide. Due to the increased use of state approved alternate daily cover (i.e. plastic film), we were able to use less dirt and save valuable landfill airspace and 13,815 cubic yards of soil. This practice also helped reduce operational costs for excavation and hauling of the soil.
- The landfill entrance road was paved to “the wall”, greatly minimizing ongoing maintenance and watering of the existing gravel road. 545,600 gallons of water was used for dust control purposes in 2015. Road paving should greatly reduce our water used for 2016.
- Two new dozers were purchased in 2015 replacing a 2001 CAT D6R and a 2010 CAT D5N. The replacements were a John Deere 850k, which will be utilized in mulching operations as well as waste placement and alternate daily (epi) deployment, and a John Deere 700k which will be utilized in daily cover operations and access road maintenance.

2016 Goals and Objectives – Sanitary Landfill

- Designate safety zones for inclement weather events such as tornadoes and lightning.
- Create and monitor key performance indicators.
- Implement safety policies consistent with OSHA guidelines.

Material Recovery Facility (MRF)

2015 has been a very busy year for the MRF. We have made improvements to our sort line and performed much needed maintenance to our equipment to improve the quality of the recyclables we sell. These things have also helped us capture more of the recyclables processed. Notable highlights include:

- We replaced the discs in the fiber screen, which separates the 3d products like bottles and jugs, from our 2d products like paper. The discs are wear items that were well past their useful life expectancy. Changing these discs improved the efficiency of the fiber screen. It also helped to reduce the amount of contamination in our mixed paper, which allowed us to run more product.
- We upgraded the control cabinet for our optical sorter. This helped our optical sorter to perform more efficiently. It also reduced the amount of contamination in our plastic products. This has allowed us to reduce the amount of time we spend sorting the plastics on the bailer.
- We sold a load of mixed plastics, which usually take time to accumulate, that we had started collecting at the end of 2014. Since then, the amount of mixed plastics we are collecting has increased. We are excited that we are able to keep these plastics out of our landfill. They don't compact well and take up valuable landfill space.
- This has been the first full year we have collected scrap metal and aluminum that is mistakenly put into the recycling bins. Sorting equipment for municipal recyclables is generally not designed for use with scrap metal and is regularly damaged by metal on the sort line. It often tears our conveyor belts and the metal can get caught in our rollers. Collecting the scrap metal has helped us to reduce downtime by reducing damage to our machinery. This year we have collected 9.8 tons of scrap metal and 1 ton of scrap aluminum.
- We have continued to improve safety within the MRF. One of the biggest safety issues we're currently facing is the volumes of hypodermic needles being deposited into our recycling stream by residents and businesses. We have been testing some new gloves that will protect our employees from hypodermic needle sticks. This is the biggest hazard we face. We have also been trying to further educate the public by conducting curbside recycling container audits.

On two separate occasions in 2015, we encountered multiple human blood collection bags full of human blood. Employees have been trained to properly report and respond if they encounter biohazards.

We have continued replacing trench covers and have added non-skid tape to metal walking surfaces to help prevent slips, trips, and falls.

Total Recyclables Sold - 2015

Material Sold	2014	2015	Weight Diff	Net gain/loss
OCC	2,806,540 lbs. \$154,605.50	3,551,410 lbs. \$160,638.43	744,870 lbs.	\$6,032.93
Mixed Paper	4,868,533 lbs. \$123,741.93	5,103,800 lbs. \$140,514.90	235,267 lbs.	\$16,772.97
Steel	530,410 lbs. \$58,745.08	476,870 lbs. \$20,974.40	-53,540 lbs.	-\$37,770.68
Aluminum	41,440 lbs. \$29,644	72,180 lbs. \$37,990	30,740 lbs.	\$8,346.00
PET	178,920 lbs. \$28,584.27	270,760 lbs. \$31,431	91,840 lbs.	\$2,846.73
HDPE	267,480 lbs. \$23,541.46	187,380 lbs. \$25,195.50	-80,100 lbs.	\$1,654.04
Mixed Plastics	0 lbs.	57,520 lbs. \$1,821.05	57,520 lbs.	\$1,821.05
Plastic Film	0 lbs.	90,340 lbs. \$6,777.00	90,340 lbs.	\$6,777.00
Glass	314,520 lbs. \$149.26	319,260 lbs. \$140.57	4,740 lbs.	\$-8.69
Totals	9,007,843 lbs. \$419,011.50	10,129,520 lbs. \$425,482.85	1,121,677 lbs.	\$6,471.35

Recyclables Totals

Material	2014	2015	Difference
Mulch	26,701,260 lbs.	14,780,100 lbs.	-11,921,160 lbs.
Reuse Center	30,183 lbs.	33,448 lbs.	3,265 lbs.
Overall Recycling	35,897,176 lbs.	25,054,668 lbs.	-10,842,508 lbs.
Residual Waste	2,003,800 22%	1,323,350 lbs. 13%	-680,450 lbs.

The overall reduction in recyclables totals is attributed to the use of our mulch as alternate daily cover.

MRF Recycled vs Residual

We have worked diligently to reduce residual waste from the processing of materials in 2015. We are proud to report that our current residual rate is about 13%. This is down substantially from 2014's residual rate of 22%. Most of the MRF's in the state are reporting residual rates from 15% to 30%.

2016 Goals and Objectives – Material Recovery Facility

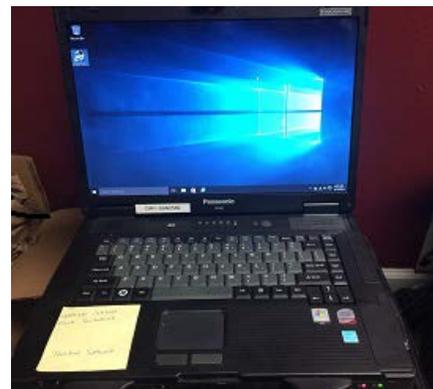
- Reduce residual rates to below 10%, preferably to at least 5%.
- Find new and/or more competitive recyclables markets.
- Begin planning for future facility enhancements to include an employee breakroom and shower facility.
- Create and monitor key performance indicators.
- Implement safety policies consistent with OSHA guidelines.

Fleet and Grounds Maintenance

The fleet and grounds maintenance program is responsible for maintenance and repairs of all of the Department of Sanitation vehicles and equipment, as well as, the maintenance and repairs of vehicles utilized by other City departments (e.g. Police, Fire, Information Technology, etc.). This program also provides lawn care, litter control, and building maintenance in and around our campus.

In 2015, our mechanics conducted preventative maintenance (PM's) on 214 occasions for sanitation vehicles/equipment and 115 PM's on smaller fleet vehicles (e.g. pickup trucks, cars, etc.). Numerous repairs were also conducted on sanitation vehicles along with 295 repairs to fleet vehicles.

Late in 2015, we purchased original equipment manufacturer (OEM) diagnostic software for major equipment components (e.g. Cummins engines) to better diagnose issues. This will allow our mechanics to diagnose the equipment in-house where we would normally have to transport the equipment to a local dealership for diagnosis at a charge. The City's Information Technology Department helped us to save a great deal of money by upgrading laptops that normally would have been auctioned.



We also purchased a mechanical lacing tool for the conveyor belts at the MRF. We now lace our own belts rather than outsourcing the repairs.



2016 Goals and Objectives – Fleet and Grounds Maintenance

- Implement computerized work order and parts inventory systems.
- Create and monitor key performance indicators.
- Begin planning for a new shop to safely accommodate repairs of compressed natural gas (CNG) vehicles.
- Implement safety policies consistent with OSHA guidelines.



Conway Police Department Annual Report 2015



Conway, Arkansas





Conway Police Department – 2015 Annual Report

This document is a report of not only crime statistics but activities and services conducted by the police department in the protection and service to the citizens of this community. While this is a comprehensive report of services required, it does not include the many incidents of police personnel assisting members of the community that did not result in a report filed or arrest made. This report is encouraging considering the ever increasing demand on police services by a growing community and the high turnover rate experienced in the Communications Center and Patrol Division. In 2015, we experienced a 12% turnover rate in sworn officers and a 19% turnover rate in the Conway Emergency Operations Center.

Special Operations worked twenty eight special events resulting in one thousand five hundred seventy three (1,573) total man-hours. This is a 31% decrease in special events worked compared to 2014 and an 11% increase in man hours required to work special events compared to 2014. While the number of events decreased, the addition of the Soaring Wings Marathon as well as using proper manpower for the events, added to the man-hour increase for the year. The hours worked on special events in the city pulled officers from their normal enforcement duties. Patrol Officers completed more than 400 Personal Property Enhanced Recovery Program forms with various businesses and personal contacts with citizens of Conway, this year. SWAT reported being utilized fourteen (14) times in 2015 for incidents ranging from narcotics search warrants to barricaded suspects. Investigations Division worked a total of 2,435 cases, a 1.5% decrease from 2014. Department wide, there were 4,672 adult arrests and 258 juvenile arrests made in 2015. This is a 12.7% decrease in total arrests when compared to 2014. Conway Emergency Operations Center reported 63,952 calls for service and 43,505 Emergency 911 calls received, which is a 6.6 % increase compared to 2014. Animal Welfare Unit reported a total intake of 1,879 animals, a total of 882 adoptions and rescues, and 3,130 licenses issued. There was a 3.6% increase in euthanized animals in 2015 and 2,400 citations and warnings were issued. There was a total of 21,579 hours of training for officers in 2015; these hours included basic police training, K9, SWAT and Field Training. Program highlights include the continuation of the Text-A-Tip program, Underage Drinking Alcohol Compliance Check, the Drug Take Back Program, the continuation of Compressed Natural Gas (CNG) conversion kits being added to 7 patrol vehicles.

The members of the Conway Police Department are dedicated professionals proud to serve and protect our community.

Chief Jody Spradlin

2015 Annual Report 01/15/2016

Violent Crimes, overall, experienced a slight increase from 2014 to 2015. There were 274 violent crimes reported in 2015 versus 232 violent crimes reported in 2014. The Violent Crimes in Conway for 2015 are broken down as follows:

- There was a 100% change in Murders with two reported in 2015 and one reported in 2014.
- There was a 0% increase in Rapes with 26 in 2015 and 26 reported in 2014.
- There was a 37% increase in Robberies with 85 in 2015 and 62 reported in 2014.
- There was a 13% increase in Aggravated Assaults with 161 in 2015 and 143 reported in 2014.

Property Crimes, overall, experienced a 6% increase from 2014 to 2015 with 3,026 property crimes reported in 2015 versus 2,850 property crimes reported in 2014. The Property Crimes in Conway for 2015 are broken down as follows:

- There was a 0% increase in Burglaries with 394 in 2015 and 395 reported in 2014.
- There was a 7% increase in Thefts with 2,482 in 2015 and 2,311 reported in 2014.
- There was a 6% increase in Motor Vehicle Thefts with 149 in 2015 and 141 reported in 2014.
- There was a 67% decrease in Arsons with 1 in 2015 and 3 reported in 2014.

The below table depicts reported incidents over the past eight years. This reflects that while the population in Conway has risen significantly, there has been no significant rise in crime. It should also be noted that in 2008 changes in national reporting requirements resulted in the inclusion of certain crimes that were previously not counted.

Crime Statistic’s Comparison for 2008 through 2015

	2008	2009	2010	2011	2012	2013	2014	2015
Murder	0	2	4	3	0	1	1	2
Rape	29	24	19	20	27	23	26	26
Robbery	61	59	48	82	80	51	62	85
Burglary	418	451	446	397	395	371	395	394
Theft	2,399	1,980	2,012	2,108	1,849	2,242	2,311	2,482
Motor Vehicle Theft	128	125	95	105	94	102	141	149
Estimated Population	57,741	58,512	59,881	60,881	62,430	63,500	64,800	65,800

ADMINISTRATION DIVISION

The Administration Division consists of 28 sworn officers and 32 non-sworn who are assigned to the following sections: Warrants, School Resource Officers, Traffic, Fleet Maintenance, Communications Center, Training and the Animal Welfare Unit. The following Administration Division statistics were reported for 2015:

- Fleet Maintenance Section received 7 new, Chevrolet Tahoe police vehicles. All seven of the Tahoe police vehicles were outfitted with CNG (compressed natural gas) conversion kits. The SWAT Team also received 1 new Ford F-450 van for use as a deployment vehicle. In addition, the Fleet Maintenance Section removed from service several vehicles that were no longer serviceable due to excess mileage or use.
- The Training Section reported a total of 21,579 hours of training in 2015; these hours included basic police training, K-9, SWAT and Field Officer Training. CPD instructors provided 470 hours of instruction.
- The Conway Emergency Operations Center received a total of 63,952 calls for service during 2015. This averages out to 175 phone calls daily. This is a 3.5% decrease in calls for service when compared to 2014. There were 43,505 911 calls made which averages out to be 119, Emergency 911 calls per day, which is a 6.6% increase compared to 2014.
- Warrant Officers reported a total of 1,273 warrants served, spent 835 hours conducting prisoner transports throughout the state. Warrant Officers spent 86 hours acting as Conway District Court bailiffs and conducted 289 applicant fingerprints, processed 1,041 recalled warrants. Total number of warrants processed through the CPD warrant section was 5,640 warrants.
- Animal Welfare impounded 1,879 animals in 2015 as compared to 1,853 in 2014. Dogs/Cats adopted/placed in rescue during 2015 were 882, a 4.8% increase over 2014's 841 adoptions. Conway residents purchased 3,130 dog and cat licenses during 2015, an increase of 4.1% from 3,008 licenses the year before. These licenses brought in \$40,876 in 2015 as compared to \$41,747 in 2014 (There are two tag prices, depending on an altered or unaltered tag). The euthanasia rate for dogs/cats brought into the Conway AWU was 36% in 2015, which is no change when compared to the 2014 euthanasia rate. This % rate is well below the national % rate of 65%. The adoption rate for dogs/cats brought into the AWU in 2015 was 47% as compared to 45% in 2014. The national adoption rate is 20%. AWU officers issued 2,400 warnings and citations in 2015, a 76% increase over 2014. Calls for Service increased by 21.4% in 2015, with 3,961 compared to 3,261 in 2014.

PATROL DIVISION

The Patrol Division consists of 65 sworn officers and 1 non-sworn. The following Patrol Division statistics were reported for 2015:

- Patrol Division has 13 Pillars of Training that each officer must complete. As of the end of 2015, Patrol Division, as a whole, has maintained a 95% completion ratio for the 13 training courses. This average was maintained in spite of the personnel turnover of 9 Officers. This training includes courses such as Basic Crime Scene Processing, Emergency Vehicle Operations, Radar and Standardized Field Sobriety Test and Taser training.
- District Officers completed more than 400 Personal Property Enhanced Recovery Program forms with various businesses and citizens of Conway.
- Patrol Officers worked in excess of 500 hours on seat belt enforcement initiatives and in excess of 275 hours on DWI enforcement initiatives.
- There were 4,672 adult arrests made and 258 juvenile arrests made, department wide, in 2015, a 12.7% decrease in total arrests.
- Patrol reported 29 police pursuits, which is no change compared to 2014; 3,525 accidents were worked, a 2.5% increase compared to 2014; 236 DWI/DUI arrests were made, a 34.8% increase compared to 2014; 747 “no seat belt” citations were issued, a 1% decrease compared to 2014; and 38 “no child restraint” citations were issued, a 25% decrease compared to 2014.
- SWAT reported being utilized fourteen (14) times in 2015 for incidents ranging from narcotics search warrants to barricaded suspects. Each SWAT officer completed, on average, 312 hours training throughout the year. The entire team attended a 32 hour Response to Suicide Bombers School in New Mexico. Six new members attended CPD basic SWAT School and three members attended FBI SWAT School.

INVESTIGATIONS DIVISION

The Conway Police Department Criminal Investigation Division consists of 22 sworn officers and 8 non-sworn who are assigned to Investigations, Narcotics, K9's, Property and Evidence, Records and COMPSTAT. The following CID statistics were reported for 2015:

- Investigations worked a total of 2,435 cases, a 1.5% decrease from 2014. Narcotics reported 369 cases opened, a 28.3% decrease compared to 2014; \$601,964 worth of illegal drugs seized, a 78.7% decrease compared to 2014; 38 search warrants served, a 43.3% decrease compared to the 52 search warrants served in 2014. It should be noted that the Narcotics Section operated all year with two (2) less investigators than 2013.
- The K9 Unit was utilized 178 times throughout the year for vehicle searches, building searches and narcotic searches. The Unit seized a street value of \$412,875 in illegal narcotics in 2015, a 104.5%

increase from 2014. They also performed 62 public demonstrations throughout the year for schools, civic group and other community events, a 100% increase from 2014.

- Evidence and Property received 2,517 items in 2015, of which 1,268 were transported to the Arkansas State Crime Laboratory for processing. 1,129 items were destroyed per court order and 225 items were processed and released to the owner. 769 pounds of prescription drugs were taken in for disposal. No drugs were taken to be incinerated in 2015. Accumulation levels were not high enough during the year to make the trip to south Arkansas where the incinerator is located. This task will be completed in April of 2016.
- The Records Section processed 11,136 incident reports, 3,554 collision reports, 6,009 citations and 6,107 warnings for 2015. Records Section also entered 432 citations issued by the UCA Police Department.

Program Highlights

❖ Text A Tip

Due to the enormous popularity of text messaging the Conway Police Department began utilizing state of the art technology to receive crime tips via text message and through WebTips. This service is 100% anonymous. The technology routes messages through a server that encrypts cell phone numbers before they get to police. The technology also allows investigators to securely reply back to the cell phone without compromising the tipster's identity.

Some of the advantages of text messaging includes being able to communicate in real time with texters. It also allows people to notify police when calling may not be feasible or safe. Texting a tip is easy. We received 200 tips in 2015 regarding drug activity, suspect identification and numerous other items of interest to our department. The system has been a success. Our tips increased 48% in 2015 from 2014.

❖ Restaurant Alcohol Compliance Checks

The Narcotics Section of the Conway Police Department conducted 23 alcohol compliance checks in 2015. This operation is to ensure that restaurants are properly checking identification of its patrons and are not selling to underage customers. Of the 23 checks that were made, 14 checks passed while 9 failed for a success rate of 60.8%.

❖ Drug Take Back Program

Conway Police Department installed a permanent drop box for citizens to dispose of their unused prescription drugs. In 2015, 769 lbs of prescription medications were collected and disposed of safely. This is a 40.6% increase compared to 2014.



**Conway Police Department
Sworn Turnover Rate 2011-2015**

Year	Auth. Sworn Officers	Officer Departures	Officer Turnover Rate
2011	112	10	11%
2012	114	8	7%
2013	114	5	4%
2014	117	9	8%
2015	117	13	12%



**Conway Communications Center
Turnover Rate 2011-2015**

Year	Auth. Sworn Dispatchers	Departures	Dispatch Turnover Rate
2011	22	16	73%
2012	22	10	46%
2013	22	3	14%
2014	22	3	14%
2015	22	4	19%



SWORN MANPOWER DISTRIBUTION BY RACE-GENDER-RANK

	Chief	Major	Lieutenant	Sergeant	Officer	Total	% of Dept.
WM	1	2	9	12	70	94	81%
WF		1		1	11	13	12%
BM				1	4	5	5%
BF					1	1	0.5%
NAM					1	1	0.5%
NAF							
HM					2	2	0.5%
HF							
Vacant		1				1	0.5%
TOTAL	1	3	9	14	89	117	100%



NON-SWORN MANPOWER DISTRIBUTION POLICE, ANIMAL WELFARE, CEOC



(Reduction of one FT position in 2015)

	FT	PT	Total	% of Dept.
WM	7	1	8	17%
WF	27	1	28	61%
BM	0	0	0	0%
BF	7	0	7	16%
NAM	0	0	0	
NAF	0	0	0	
HM	1	0	1	2%
HF	0	0	0	
Vacant	2	0	2	4%
TOTAL	44	2	46	100%

PERSONNEL STRENGTH CHART
Effective 12/31/2015

PART I--SWORN-FT

Authorized Sworn	117
On Hand (authorized minus vacancies)	116
Physically Available for Duty @ CPD (authorized minus vacancies and activated officers)	116

PART II--NON SWORN-FT

Authorized Non Sworn (CPD-15, AWU-7, CEOC-22)	44
On Hand (CPD-14, AWU-7, CEOC-21)	42

PART III--Non Sworn-PT

Authorized Non Sworn-PT	2
On Hand	2

PART IV--TOTAL STAFF-ALL(F/T & P/T) CATEGORIES

Authorized	161
On Hand	158

PART V--CURRENT VACANCIES

Sworn positions	1
Non Sworn positions	2

PART VI--ACTIVATED OFFICERS

Conway Fire Department

2015
Year End Report



To exceed our own expectations through the delivery of excellence in emergency response, life safety, and community support.



Fire Chief Report 2015



The Conway Fire Department (CFD) continued the focus of excellence through emergency response, life safety, and community support in 2015. This achievement was validated through various disciplines within the department to include Operations, Training, and Fire Prevention/Public Education.

The CFD started 2015 by closing out the 2012 bond issuance by equipping the command staff with new response apparatus to increase safety and fluidity of on-scene command. We took possession of 2 new Pierce Pumpers to replace a 1996 and 1998 model engine. This makes Engine 7, a 2007 model, the oldest front line engine in the city. We anticipate receiving our new heavy rescue in April of 2016 to replace our current one.

The Training Division refocused on firefighter health in 2015. A new demand of fitness was placed on the member of the CFD by increasing personal awareness of individual's health. Heart healthy screenings were implemented along with additional fitness goals to ensure the well-being of Conway's bravest.

Fire Prevention/Public Education also updated their approach to meet the goals of this department and the needs of the citizens. The Fire Marshal Division increased their hands-on prevention/education by expanding their tasks of inspections and demonstrations as the city continues to grow and public safety needs and expectations rise.

The specialized units within the CFD continued to be a merited and reliable source for the state as they were deployed numerous times throughout the year. The Special Operations Rescue Team (SORT) and the Conway Fire Department Bomb Squad were called upon for assistance by various state agencies to meet their needs in times of disaster and tragedy.

2015 brought change and continued sustainability and sustenance to the overall direction and vision of the Conway Fire Department. This process reinforces the vital services provided to the City of Conway and the citizens we serve by the dedicated men and women of the Conway Fire Department.

Michael Winter
Fire Chief
Conway Fire Department

"To exceed our own expectations through the delivery of excellence in emergency response, life safety, and community support"



FIRE MARSHAL DIVISION



2015 REPORT

The Fire Marshal Division has enjoyed another great year. We've continued our fire permit process and initiated inspecting all the restaurants in town. Our fire investigations are down again this year and we are accrediting this to our stellar and cutting edge fire prevention programs. We had another great year from the schools with our newer smoke house. What a great training tool. We are doing so many things that keeps the safety of the citizens of Conway and the safety of our personnel as our number one priority.

The pre-fire planning and fire hydrant maintenance records along with scanned maps are still being installed and updated on the Red Alert Software. As of this date all businesses, industries, and institutions have been entered in the Red Alert Software Database along with all hydrant locations in the city limits of Conway. All pre-fire plan and hydrants are inspected twice a year, in compliance with ISO Rules & Regulations, which is a major accomplishment for the Fire Marshal Division. For the year 2015 we completed roughly 5000 pre-plan inspections and 4,700 hydrant inspections.

Fire prevention has always been a growing program over the past years. Showing fire engines, puppet show demonstration, Patches & Pumper, fire safety house and many one on one firefighter presentations has reduced the number of fire related deaths each year.

Fire code inspections and plan review have continued to rise over the year. Just in plan reviews alone we had approximately 130 plans come in to be reviewed. In addition to that we had 36 sprinkler plans that were reviewed as well. These are both record numbers for us.

In the year 2015 final inspections, due to new construction, are on the increase. The Fire Marshal Divisions responsibilities will continue to grow as a result of code enforcement, fire prevention, and plan reviews as the City of Conway grows.

We are continuing our work with UCA to get all of their buildings a plan for evacuation for multiple scenarios. In 2015 we had approximately 80 fire drill evaluations. This will benefit UCA and the city as a whole knowing that Conway is a great place to send a child for their college experience and they would know that we at the Conway Fire Department are doing our part to keep their kids safe.



FIRE MARSHAL DIVISION 2015 REPORT



Public Fire Prevention/Education



Throughout the year we offer local businesses, schools, and organizations a training opportunity that is like none other. We do hands on instruction class on how to operate a fire extinguisher. For the year 2015 we had the opportunity to do over 100 classes.



In conjunction with the fire extinguisher training we also offer lectures throughout the year. For the year 2015 we held over 100 lectures.



The month of October is designated Fire Prevention month. Here in Conway we take this opportunity to get into the schools and teach fire prevention. We have 12 schools in Conway (K-4) that participate in this fun filled experience. We offer puppet shows, smoke house demonstrations, lectures and are able to leave fire safety materials for all students. For the year 2015 we had approximately 4500 children that got to participate in this event. The Smoke House was a hit again this year.



Our inspection tasks have almost doubled as the size of our city continues to grow. For the year 2015 we inspected over 30 Day Cares, 20 Hotel/Motels, 120 college facilities, 80 city property facilities, 40 School facilities, and 150 restaurants. Also in part with plan reviews come inspections throughout the building process. For the year 2015 we had over 120 pre-inspection meetings, 140 sprinkler inspections, and issued over 90 certificates to occupy. We also implemented a permitting process for new construction that required Fire Suppression and Fire Alarms. We issued approximately 40 of these for the 2015 year

Thank you for your continued support in the Fire Marshal Division!

Assistant Chief Kenny Wiedower
Fire Marshal
City of Conway

Incident Type Report by District

Conway Fire Department

Period From 01/01/2015 to 12/31/2015

Incident Type	Count	E	OUT	W
1 Fire				
100 Fire, other	8	5	0	3
111 Building fire	24	9	1	14
113 Cooking fire, confined to container	20	7	0	13
114 Chimney or flue fire, confined to chimney or flue	2	0	0	2
118 Trash or rubbish fire, contained	4	2	1	1
121 Fire in mobile home used as fixed residence	3	1	0	2
130 Mobile property (vehicle) fire, other	6	3	0	3
131 Passenger vehicle fire	21	7	0	14
132 Road freight or transport vehicle fire	3	1	0	2
137 Camper or recreational vehicle (RV) fire	1	1	0	0
140 Natural vegetation fire, other	3	0	0	3
142 Brush or brush-and-grass mixture fire	9	6	0	3
143 Grass fire	17	11	0	6
150 Outside rubbish fire, other	13	4	0	9
151 Outside rubbish, trash or waste fire	11	4	0	7
153 Construction or demolition landfill fire	2	1	0	1
154 Dumpster or other outside trash receptacle fire	13	9	0	4
160 Special outside fire, other	2	0	0	2
161 Outside storage fire	1	0	0	1
162 Outside equipment fire	3	1	0	2
Total	166	72	2	92
2 Overpressure Rupture, Explosion, Overheat(no fire)				
200 Overpressure rupture, explosion, overheat other	2	1	0	1
251 Excessive heat, scorch burns with no ignition	6	1	0	5
Total	8	2	0	6
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	1,564	560	0	1,004
311 Medical assist, assist EMS crew	1,097	332	0	765
320 Emergency medical service incident, other	110	58	0	52
321 EMS call, excluding vehicle accident with injury	291	190	0	101
322 Motor vehicle accident with injuries	162	93	0	69
323 Motor vehicle/pedestrian accident (MV Ped)	8	4	0	4
324 Motor vehicle accident with no injuries.	89	55	0	34
340 Search for lost person, other	1	0	0	1
350 Extrication, rescue, other	1	0	0	1
352 Extrication of victim(s) from vehicle	11	8	0	3
353 Removal of victim(s) from stalled elevator	4	0	0	4
381 Rescue or EMS standby	1	1	0	0
Total	3,339	1,301	0	2,038
4 Hazardous Condition (No Fire)				
400 Hazardous condition, other	18	9	0	9
410 Combustible/flammable gas/liquid condition, other	2	2	0	0
411 Gasoline or other flammable liquid spill	9	6	0	3
4112 Gas Leak (natural or LPG)	1	0	0	1
412 Gas leak (natural gas or LPG)	43	14	0	29
413 Oil or other combustible liquid spill	2	0	0	2
422 Chemical spill or leak	2	1	0	1
4226 No Chemical Spill or Leak	1	1	0	0
424 Carbon monoxide incident	4	1	0	3
440 Electrical wiring/equipment problem, other	4	2	0	2

Incident Type Report by District

Conway Fire Department

Period From 01/01/2015 to 12/31/2015

Incident Type	Count	E	OUT	W
442 Overheated motor	4	3	0	1
443 Breakdown of light ballast	1	1	0	0
444 Power line down	4	2	0	2
445 Arcing, shorted electrical equipment	8	5	0	3
460 Accident, potential accident, other	1	0	0	1
463 Vehicle accident, general cleanup	2	1	0	1
471 Explosive, bomb removal (for bomb scare, use 721)	2	0	1	1
Total	108	48	1	59
5 Service Call				
500 Service Call, other	43	15	0	28
510 Person in distress, other	107	36	0	71
520 Water problem, other	5	4	0	1
522 Water or steam leak	4	1	0	3
531 Smoke or odor removal	51	18	0	33
550 Public service assistance, other	17	2	0	15
551 Assist police or other governmental agency	17	5	0	12
552 Police matter	3	0	0	3
553 Public service	10	4	0	6
5535 Public service - Smoke Detector Program	2	1	0	1
554 Assist invalid	86	20	0	66
555 Defective elevator, no occupants	1	0	0	1
561 Unauthorized burning	57	17	0	40
Total	403	123	0	280
6 Good Intent Call				
600 Good intent call, other	35	9	0	26
611 Dispatched & canceled en route	76	35	1	40
622 No incident found on arrival at dispatch address	11	7	0	4
631 Authorized controlled burning	20	5	0	15
641 Vicinity alarm (incident in other location)	1	1	0	0
651 Smoke scare, odor of smoke	10	4	0	6
652 Steam, vapor, fog or dust thought to be smoke	4	2	0	2
661 EMS call, party transported by non-fire agency	1	0	0	1
671 HazMat release investigation w/no HazMat	7	3	0	4
Total	165	66	1	98
7 False Alarm & False Call				
700 False alarm or false call, other	427	131	0	296
710 Malicious, mischievous false call, other	6	1	0	5
711 Municipal alarm system, malicious false alarm	5	0	0	5
714 Central station, malicious false alarm	1	1	0	0
715 Local alarm system, malicious false alarm	1	0	0	1
721 Bomb scare - no bomb	11	7	0	4
730 System malfunction, other	26	7	0	19
731 Sprinkler activation due to malfunction	4	3	0	1
732 Extinguishing system activation due to malfunction	1	1	0	0
733 Smoke detector activation due to malfunction	43	12	0	31
734 Heat detector activation due to malfunction	4	3	0	1
735 Alarm system sounded due to malfunction	30	21	0	9
736 CO detector activation due to malfunction	4	1	0	3
740 Unintentional transmission of alarm, other	38	9	0	29
741 Sprinkler activation, no fire - unintentional	4	1	0	3
743 Smoke detector activation, no fire - unintentional	91	23	0	68

Incident Type Report by District

Conway Fire Department

Period From 01/01/2015 to 12/31/2015

Incident Type	Count	E	OUT	W
744 Detector activation, no fire - unintentional	42	13	0	29
745 Alarm system activation, no fire - unintentional	119	46	0	73
Total	857	280	0	577
8 Severe Weather & Natural Disaster				
812 Flood assessment	9	2	0	7
813 Wind storm, tornado/hurricane assessment	1	0	0	1
814 Lightning strike (no fire)	4	2	0	2
Total	14	4	0	10
9 Special Incident Type				
900 Special type of incident, other	25	3	0	22
911 Citizen complaint	8	3	0	5
Total	33	6	0	27
Total	5,093	1,902	4	3,187

Incident Type Report (Summary)

Conway Fire Department

Date Range: From 01/01/2015 to 12/31/2015
Company: All Companies

Incident Type	Count	Pct of Incidents	Total Est Loss	Total Est Loss
1 Fire				
100 Fire, other	8	0.16%	\$10,000	1.32%
111 Building fire	24	0.47%	\$748,500	98.61%
113 Cooking fire, confined to container	20	0.39%	\$550	0.07%
114 Chimney or flue fire, confined to chimney or flue	2	0.04%	\$0	0.00%
118 Trash or rubbish fire, contained	4	0.08%	\$0	0.00%
121 Fire in mobile home used as fixed residence	3	0.06%	\$0	0.00%
130 Mobile property (vehicle) fire, other	6	0.12%	\$0	0.00%
131 Passenger vehicle fire	21	0.41%	\$0	0.00%
132 Road freight or transport vehicle fire	3	0.06%	\$0	0.00%
137 Camper or recreational vehicle (RV) fire	1	0.02%	\$0	0.00%
140 Natural vegetation fire, other	3	0.06%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	9	0.18%	\$0	0.00%
143 Grass fire	17	0.33%	\$0	0.00%
150 Outside rubbish fire, other	13	0.26%	\$0	0.00%
151 Outside rubbish, trash or waste fire	11	0.22%	\$0	0.00%
153 Construction or demolition landfill fire	2	0.04%	\$0	0.00%
154 Dumpster or other outside trash receptacle fire	13	0.26%	\$0	0.00%
160 Special outside fire, other	2	0.04%	\$0	0.00%
161 Outside storage fire	1	0.02%	\$0	0.00%
162 Outside equipment fire	3	0.06%	\$0	0.00%
Totals	166	3.26%	\$759,050	100.00%
2 Overpressure Rupture, Explosion, Overheat(no fire)				
200 Overpressure rupture, explosion, overheat other	2	0.04%	\$0	0.00%
251 Excessive heat, scorch burns with no ignition	6	0.12%	\$0	0.00%
Totals	8	0.16%	\$0	0.00%
3 Rescue & Emergency Medical Service Incident				
300 Rescue, EMS incident, other	1,565	30.72%	\$0	0.00%
311 Medical assist, assist EMS crew	1,097	21.54%	\$0	0.00%
320 Emergency medical service incident, other	110	2.16%	\$0	0.00%
321 EMS call, excluding vehicle accident with injury	291	5.71%	\$0	0.00%
322 Motor vehicle accident with injuries	162	3.18%	\$0	0.00%
323 Motor vehicle/pedestrian accident (MV Ped)	8	0.16%	\$0	0.00%
324 Motor vehicle accident with no injuries.	89	1.75%	\$0	0.00%
340 Search for lost person, other	1	0.02%	\$0	0.00%
350 Extrication, rescue, other	1	0.02%	\$0	0.00%
352 Extrication of victim(s) from vehicle	11	0.22%	\$0	0.00%
353 Removal of victim(s) from stalled elevator	4	0.08%	\$0	0.00%
381 Rescue or EMS standby	1	0.02%	\$0	0.00%
Totals	3,340	65.57%	\$0	0.00%
4 Hazardous Condition (No Fire)				
400 Hazardous condition, other	18	0.35%	\$0	0.00%
410 Combustible/flammable gas/liquid condition, other	2	0.04%	\$0	0.00%
411 Gasoline or other flammable liquid spill	9	0.18%	\$0	0.00%
4112 Gas Leak (natural or LPG)	1	0.02%	\$0	0.00%
412 Gas leak (natural gas or LPG)	43	0.84%	\$0	0.00%
413 Oil or other combustible liquid spill	2	0.04%	\$0	0.00%
422 Chemical spill or leak	2	0.04%	\$0	0.00%
4226 No Chemical Spill or Leak	1	0.02%	\$0	0.00%
424 Carbon monoxide incident	4	0.08%	\$0	0.00%

Incident Type Report (Summary)

Conway Fire Department

Date Range: From 01/01/2015 to 12/31/2015
Company: All Companies

Incident Type	Count	Pct of Incidents	Total Est Loss	Total Est Loss
440 Electrical wiring/equipment problem, other	4	0.08%	\$0	0.00%
442 Overheated motor	4	0.08%	\$0	0.00%
443 Breakdown of light ballast	1	0.02%	\$0	0.00%
444 Power line down	4	0.08%	\$0	0.00%
445 Arcing, shorted electrical equipment	8	0.16%	\$0	0.00%
460 Accident, potential accident, other	1	0.02%	\$0	0.00%
463 Vehicle accident, general cleanup	2	0.04%	\$0	0.00%
471 Explosive, bomb removal (for bomb scare, use 721)	2	0.04%	\$0	0.00%
Totals	108	2.12%	\$0	0.00%
5 Service Call				
500 Service Call, other	43	0.84%	\$0	0.00%
510 Person in distress, other	107	2.10%	\$0	0.00%
520 Water problem, other	5	0.10%	\$0	0.00%
522 Water or steam leak	4	0.08%	\$0	0.00%
531 Smoke or odor removal	51	1.00%	\$0	0.00%
550 Public service assistance, other	17	0.33%	\$0	0.00%
551 Assist police or other governmental agency	17	0.33%	\$0	0.00%
552 Police matter	3	0.06%	\$0	0.00%
553 Public service	10	0.20%	\$0	0.00%
5535 Public service - Smoke Detector Program	2	0.04%	\$0	0.00%
554 Assist invalid	86	1.69%	\$0	0.00%
555 Defective elevator, no occupants	1	0.02%	\$0	0.00%
561 Unauthorized burning	57	1.12%	\$0	0.00%
Totals	403	7.91%	\$0	0.00%
6 Good Intent Call				
600 Good intent call, other	35	0.69%	\$0	0.00%
611 Dispatched & canceled en route	76	1.49%	\$0	0.00%
622 No incident found on arrival at dispatch address	11	0.22%	\$0	0.00%
631 Authorized controlled burning	20	0.39%	\$0	0.00%
641 Vicinity alarm (incident in other location)	1	0.02%	\$0	0.00%
651 Smoke scare, odor of smoke	10	0.20%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be smoke	4	0.08%	\$0	0.00%
661 EMS call, party transported by non-fire agency	1	0.02%	\$0	0.00%
671 HazMat release investigation w/no HazMat	7	0.14%	\$0	0.00%
Totals	165	3.24%	\$0	0.00%
7 False Alarm & False Call				
700 False alarm or false call, other	427	8.38%	\$0	0.00%
710 Malicious, mischievous false call, other	6	0.12%	\$0	0.00%
711 Municipal alarm system, malicious false alarm	5	0.10%	\$0	0.00%
714 Central station, malicious false alarm	1	0.02%	\$0	0.00%
715 Local alarm system, malicious false alarm	1	0.02%	\$0	0.00%
721 Bomb scare - no bomb	11	0.22%	\$0	0.00%
730 System malfunction, other	26	0.51%	\$0	0.00%
731 Sprinkler activation due to malfunction	4	0.08%	\$0	0.00%
732 Extinguishing system activation due to malfunction	1	0.02%	\$0	0.00%
733 Smoke detector activation due to malfunction	43	0.84%	\$0	0.00%
734 Heat detector activation due to malfunction	4	0.08%	\$0	0.00%
735 Alarm system sounded due to malfunction	30	0.59%	\$0	0.00%
736 CO detector activation due to malfunction	4	0.08%	\$0	0.00%
740 Unintentional transmission of alarm, other	38	0.75%	\$0	0.00%

Incident Type Report (Summary)

Conway Fire Department

Date Range: From 01/01/2015 to 12/31/2015
 Company: All Companies

Incident Type	Count	Pct of Incidents	Total Est Loss	Total Est Loss
741 Sprinkler activation, no fire - unintentional	4	0.08%	\$0	0.00%
743 Smoke detector activation, no fire - unintentional	91	1.79%	\$0	0.00%
744 Detector activation, no fire - unintentional	42	0.82%	\$0	0.00%
745 Alarm system activation, no fire - unintentional	119	2.34%	\$0	0.00%
Totals	857	16.82%	\$0	0.00%
8 Severe Weather & Natural Disaster				
812 Flood assessment	9	0.18%	\$0	0.00%
813 Wind storm, tornado/hurricane assessment	1	0.02%	\$0	0.00%
814 Lightning strike (no fire)	4	0.08%	\$0	0.00%
Totals	14	0.27%	\$0	0.00%
9 Special Incident Type				
900 Special type of incident, other	25	0.49%	\$0	0.00%
911 Citizen complaint	8	0.16%	\$0	0.00%
Totals	33	0.65%	\$0	0.00%
Totals	5,094		\$759,050	



CONWAY FIRE DEPARTMENT TRAINING DIVISION 2015 REPORT



Breakdown of Training

<u>Training Subject</u>	<u>Training Hours</u>
Bomb	1538
Firefighting Related Training	9149
Fire Office Training (In-house only)	2286
Emergency Medical Training	1430
Special Operations Rescue	1557
Hazardous Materials Training	1048
Driver Training (In-house only)	86
Physical Fitness Training (In-house only)	273
Recruit Training (In-house only)	1773
Individual Monthly Training	42115
<u>Total Man Hours for 2015</u>	<u>61255</u>
<i>Company Drill Training</i>	<i>7296</i>
<i>Multi- Company Drill Training</i>	<i>1971</i>