



# CITY OF CONWAY

## STREET & ENGINEERING DEPARTMENT

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May 2, 2016

Estella Smith, Administrator  
Committee Staff Services  
Bureau of Legislative Research  
One Capitol Mall  
Little Rock, AR 72201

Re: Turnback Report

Dear Ms. Smith

The attached information is intended to satisfy the City of Conway's requirement to report to the House Public Transportation Committee and the Senate Transportation, Technology and Legislative Affairs Committee how highway revenues and highway severance turnback funds were utilized in accordance with Section 13 of HB1097. Below is a list of the specific information required in the report followed by an explanation of which attachment contains the requested information.

- “The report shall include a general ledger accounting of the city or county street/road fund.”
  - The attached report entitled *City of Conway Street Fund General Ledger* provides this information.
- “The report shall also include the percentage of the street/road fund that is comprised of state funds.”
  - The attached report entitled *City of Conway Street Fund General Ledger* provides this information.
- “Further, the report shall include details of each contracted project including type and description of project, ~~location of project~~ and total amount of money spent on the project.”
  - No contracted projects were secured using Street Fund monies were used during the 2015 fiscal year. All major Street Fund Projects were constructed using Street Department employees. Details of these projects are included in the

100 E Robins Street, Conway, AR 72032

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[www.cityofconway.org/pages/street-department/](http://www.cityofconway.org/pages/street-department/)

attached report entitled *City of Conway Street Paving & Reconstruction Account Summary*.

In addition, in your email to the executive director of the Arkansas Municipal League dated January 6, 2015, you requested the report contain the following information:

- “Please summarize your general ledger account into the following categories...”
  - The attached report entitled *City of Conway Street Fund Categorical Summation* includes this information.
- “Number of contracted projects? Please attach a copy of each contract.”
  - As previously mentioned, no contracted projects were secured using Street Fund monies were used during the 2015 fiscal year. Details of all major Street Fund projects are included in the attached report entitled *City of Conway Street Paving & Reconstruction Account Summary*.
- “Percentage of the Street/Road Fund comprised of state funds?”
  - The attached report entitled *City of Conway Street Fund General Ledger* provides this information.

I apologize for the tardiness of this report. I will ensure that future reports are received on time. Please do not hesitate to contact me at 501-513-3565 or [finley.vinson@cityofconway.org](mailto:finley.vinson@cityofconway.org) if you require any additional information.

Sincerely,

*B. Finley Vinson III*

B. Finley Vinson, III  
Director and City Engineer

# City of Conway Street Fund General Ledger

## Fiscal Year 2015

| Account Number | Description                  | Year to Date           | %              | State Category |
|----------------|------------------------------|------------------------|----------------|----------------|
| 4100           | Ad Valorem Tax               | \$ 1,289,964.86        | 23.24%         |                |
| 4101           | Payments in Lieu of Tax      | \$ 8,851.93            | 0.16%          |                |
| 4110           | State Tax Turnback           | \$ 3,642,487.15        | 65.63%         | State Funds    |
| 4112           | Severance Tax                | \$ 240,057.47          | 4.33%          | State Funds    |
| 4120           | Sales Tax                    | \$ 252,029.37          | 4.54%          |                |
| 4303           | Sign Permits                 | \$ 1,020.00            | 0.02%          |                |
| 4330           | Engineering Fees             | \$ 7,500.00            | 0.14%          |                |
| 4360           | Insurance Proceeds           | \$ 48,762.26           | 0.88%          |                |
| 4600           | Interest Income              | \$ 29,096.07           | 0.52%          |                |
| 4611           | Proceeds from Sale of Assets | \$ 17,500.00           | 0.32%          |                |
| 4799           | Miscellaneous Revenues       | \$ 12,379.76           | 0.22%          |                |
| 4900           | Fund Balance Appropriation   | \$ -                   | 0.00%          |                |
|                | <b>Total Revenue</b>         | <b>\$ 5,549,648.87</b> | <b>100.00%</b> |                |

Percentage of the Street Fund that is comprised of state funds: **69.96%**

|      |                                |                 |        |   |
|------|--------------------------------|-----------------|--------|---|
| 5111 | Salaries and Wages             | \$ 1,299,900.88 | 28.85% | Roads/Streets                                   |
| 5113 | Part Time Employees            | \$ 157,627.66   | 3.50%  | Roads/Streets                                   |
| 5114 | Overtime                       | \$ 27,045.80    | 0.60%  | Roads/Streets                                   |
| 5130 | Contract Labor                 | \$ 108,683.08   | 2.41%  | Roads/Streets                                   |
| 5150 | Nonuniform Retirement          | \$ 79,101.07    | 1.76%  | Roads/Streets                                   |
| 5160 | Group Insurance                | \$ 177,615.57   | 3.94%  | Roads/Streets                                   |
| 5170 | Social Security Contributions  | \$ 109,137.75   | 2.42%  | Roads/Streets                                   |
| 5180 | Unemployment                   | \$ 2,667.04     | 0.06%  | Other   |
| 5181 | Workers' Comp                  | \$ 66,547.04    | 1.48%  | Other   |
| 5199 | Other Employee Benefits        | \$ 714.20       | 0.02%  | Roads/Streets                                   |
| 5310 | Insurance                      | \$ 29,492.21    | 0.65%  | Other   |
| 5320 | Advertising/Legal Notice       | \$ 2,639.49     | 0.06%  | Roads/Streets                                   |
| 5330 | Printing and Binding           | \$ 770.94       | 0.02%  | Roads/Streets                                   |
| 5350 | Pest Control                   | \$ 314.29       | 0.01%  | Other   |
| 5399 | Other Purchased Services       | \$ 30,059.18    | 0.67%  | Roads/Streets                                   |
| 5410 | Building Maintenance           | \$ 14,674.63    | 0.33%  | Other   |
| 5411 | Janitorial/Cleaning            | \$ 641.78       | 0.01%  | Other   |
| 5420 | Office/Comp Equip Repair/Maint | \$ 862.70       | 0.02%  | Other   |
| 5430 | Grounds Maintenance            | \$ 7,695.00     | 0.17%  | Lighting/Right of Way Maintenance               |
| 5440 | Equipment Repair/Maintenance   | \$ 225,572.11   | 5.01%  | Roads/Streets                                   |
| 5450 | Vehicle Maintenance            | \$ 31,943.17    | 0.71%  | Roads/Streets                                   |
| 5460 | Street/Sidewalk Repair/Maint   | \$ 3,158.75     | 0.07%  | Sidewalks                                       |
| 5461 | Street Paving & Reconstruction | \$ 1,026,709.00 | 22.78% | SEE PROJECT LISTING                             |
| 5462 | Patching Materials             | \$ 137,388.09   | 3.05%  | Hot Mix Asphalt, Gravel, Concrete, Paint, Steel |
| 5463 | Construction Materials         | \$ 86,741.44    | 1.92%  | Hot Mix Asphalt, Gravel, Concrete, Paint, Steel |
| 5464 | Traffic Paint                  | \$ 13,205.96    | 0.29%  | Roads/Streets                                   |
| 5465 | Traffic Calming                | \$ 7,200.00     | 0.16%  | Safety Improvements                             |
| 5466 | Traffic Signal Maintenance     | \$ 132,288.06   | 2.94%  | Traffic Signal Systems                          |
| 5467 | Signs                          | \$ 11,538.27    | 0.26%  | Roads/Streets                                   |
| 5499 | Other Repair/Maint             | \$ 164,000.00   | 3.64%  | Public Transit Systems                          |

|      |                         |    |                        |                |               |
|------|-------------------------|----|------------------------|----------------|---------------|
| 5510 | Utilities               | \$ | 18,163.36              | 0.40%          | Other         |
| 5515 | Telephone               | \$ | 8,450.16               | 0.19%          | Other         |
| 5610 | Office Supplies         | \$ | 12,164.56              | 0.27%          | Other         |
| 5620 | Computer Supplies       | \$ | 468.99                 | 0.01%          | Other         |
| 5630 | Fuel                    | \$ | 116,600.19             | 2.59%          | Roads/Streets |
| 5650 | Accountable Equipment   | \$ | 10,176.62              | 0.23%          | Other         |
| 5670 | Uniforms                | \$ | 19,773.96              | 0.44%          | Roads/Streets |
| 5680 | Small Equipment/Tools   | \$ | 7,695.45               | 0.17%          | Roads/Streets |
| 5699 | Miscellaneous Supplies  | \$ | 17,035.54              | 0.38%          | Roads/Streets |
| 5710 | Equipment Rental        | \$ | 30,163.00              | 0.67%          | Roads/Streets |
| 5720 | Travel Expenses         | \$ | 6,617.82               | 0.15%          | Other         |
| 5725 | Postage                 | \$ | 397.84                 | 0.01%          | Other         |
| 5730 | Dues and Subscriptions  | \$ | 14,113.34              | 0.31%          | Other         |
| 5750 | Conferences/Education   | \$ | 5,635.80               | 0.13%          | Other         |
| 5910 | Machinery and Equipment | \$ | 244,139.84             | 5.42%          | Roads/Streets |
| 5920 | Vehicles                | \$ | 38,783.00              | 0.86%          | Roads/Streets |
|      | <b>Total Expenses</b>   |    | <b>\$ 4,506,314.63</b> | <b>100.00%</b> |               |

# City of Conway Street Fund Categorical Summation

## Fiscal Year 2015

| <b>Description/State Category</b> | <b>Year to Date</b>    | <b>%</b>       |
|-----------------------------------|------------------------|----------------|
| Ad Valorem Tax                    | \$ 1,289,964.86        | 23.24%         |
| Payments in Lieu of Tax           | \$ 8,851.93            | 0.16%          |
| State Tax Turnback                | \$ 3,642,487.15        | 65.63%         |
| Severance Tax                     | \$ 240,057.47          | 4.33%          |
| Sales Tax                         | \$ 252,029.37          | 4.54%          |
| Sign Permits                      | \$ 1,020.00            | 0.02%          |
| Engineering Fees                  | \$ 7,500.00            | 0.14%          |
| Insurance Proceeds                | \$ 48,762.26           | 0.88%          |
| Interest Income                   | \$ 29,096.07           | 0.52%          |
| Proceeds from Sale of Assets      | \$ 17,500.00           | 0.32%          |
| Miscellaneous Revenues            | \$ 12,379.76           | 0.22%          |
| Fund Balance Appropriation        | \$ -                   | 0.00%          |
| <b>Total Revenue</b>              | <b>\$ 5,549,648.87</b> | <b>100.00%</b> |

**Percentage of the Street Fund that is comprised of state funds:** **69.96%**

|   |                        |                |
|---|------------------------|----------------|
| Bicycle Paths                                   | \$ -                   | 0.00%          |
| Bridges   | \$ -                   | 0.00%          |
| Drainage Maintenance                            | \$ 21,136.23           | 0.47%          |
| Highways  | \$ -                   | 0.00%          |
| Hot Mix Asphalt, Gravel, Concrete, Paint, Steel | \$ 224,129.53          | 4.97%          |
| Intelligent Transportation Systems              | \$ -                   | 0.00%          |
| Intermodal Facilities                           | \$ -                   | 0.00%          |
| Other Surface/Water Transportation              | \$ -                   | 0.00%          |
| Parking Facilities                              | \$ -                   | 0.00%          |
| Pedestrian Ways                                 | \$ -                   | 0.00%          |
| Port Authorities                                | \$ -                   | 0.00%          |
| Public Transit Systems                          | \$ 164,000.00          | 3.64%          |
| Railroads                                       | \$ -                   | 0.00%          |
| Roads/Streets                                   | \$ 3,755,039.94        | 83.33%         |
| Safety Improvements                             | \$ 7,478.94            | 0.17%          |
| Sidewalks                                       | \$ 3,158.75            | 0.07%          |
| Lighting/Right of Way Maintenance               | \$ 7,695.00            | 0.17%          |
| Toll Facilities                                 | \$ -                   | 0.00%          |
| Traffic Management Systems                      | \$ -                   | 0.00%          |
| Traffic Signal Systems                          | \$ 132,288.06          | 2.94%          |
| Trails  | \$ -                   | 0.00%          |
| Traveler Information Systems                    | \$ -                   | 0.00%          |
| Tunnels   | \$ -                   | 0.00%          |
| Waterways                                       | \$ -                   | 0.00%          |
| Other   | \$ 191,388.18          | 4.25%          |
|   | <b>\$ 4,506,314.63</b> | <b>100.00%</b> |

City of Conway  
Street Paving & Reconstruction Account Summary  
Project List

| Type                              | Category             | Description  | Location  | Task Code | Project Total         |
|-----------------------------------|----------------------|--|---|-----------|-----------------------|
| Intersection Safety Improvement   | Safety Improvements  | Intersection grade improved to increase safety                     | Lower Ridge Road at Skyline Dr                  | 012102-A  | \$278.94              |
| Roadway and Intersection Widening | Roads/Streets        | Roadway widened to accommodate additional lanes                    | Oak St from Court St to Harkrider St            | 013106-A  | \$594.01              |
| Roadway Widening                  | Roads/Streets        | Roadway widened to accommodate bicycle lanes                       | Washington Ave from Fleming St to Winfield St   | 014107-A  | \$14,923.34           |
| Roadway Construction              | Roads/Streets        | Reconstructed previously unsafe roadway                            | Wescon Ln from College Ave to Park Pl Dr        | 014110-B  | \$135,245.07          |
| Roadway Reconstruction            | Roads/Streets        | Roadway reconstructed to improve condition                         | Artis Ln from Lee Andrew Ln to Dave Ward Dr     | 014111-A  | \$46,896.73           |
| Roadway Reconstruction            | Roads/Streets        | Roadway reconstructed to improve condition                         | Westport Cir                                    | 014112-A  | \$21,680.83           |
| Roadway Reconstruction            | Roads/Streets        | Roadway reconstructed to improve condition                         | Red Oak Dr from Shady Lane Dr to Water Oak Dr   | 014113-A  | \$7,338.75            |
| Roadway Improvement               | Roads/Streets        | Roadway reconfigured to add parking and increase pedestrian safety | Main St from Union Pacific RR to Main Street    | 015101-B  | \$69,043.50           |
| Roadway Widening                  | Roads/Streets        | Roadway widened to accommodate bicycle lanes                       | Washington Ave from Winfield St to Front St     | 015107-B  | \$254,550.10          |
| Drainage Maintenance              | Drainage Maintenance | Structurally deficient box culvert replaced                        | Van Ronkle between Chestnut St and Court St     | 015110-B  | \$19,999.78           |
| Roadway Reconstruction            | Roads/Streets        | Roadway reconstructed to improve condition                         | Prairie St from Chestnut St to Court St         | 015112-B  | \$135,541.99          |
| Asphalt Overlay                   | Roads/Streets        | State Aid  | Hogan Ln from Tyler St to Dave Ward Dr          | 015113-B  | \$26,369.70           |
| Asphalt Overlay                   | Roads/Streets        | Asphalt Milling and Overlay  | Mallard Ln                                      | 015115-B  | \$61,555.75           |
| Asphalt Overlay                   | Roads/Streets        | Asphalt Milling and Overlay  | Shady Lane Dr from Red Oak Dr north             | 015118-B  | \$94,689.72           |
| Roadway Widening                  | Roads/Streets        | Roadway widened to accommodate shoulders                           | Ryan Road                                       | 015119-B  | \$53,721.73           |
| Asphalt Overlay                   | Roads/Streets        | Asphalt Milling and Overlay  | S Salem Rd from Pheasant Rd to Nutter Chapel Rd | 015120-B  | \$44,051.27           |
| Drainage Maintenance              | Drainage Maintenance | Concrete curb inlet repair   | Farris road at Dave Ward Dr                     | 015124-A  | \$1,136.45            |
| Asphalt Overlay                   | Roads/Streets        | Asphalt Milling and Overlay  | Clifton St from Tyler St to Hairston St         | 015125-A  | \$39,091.34           |
|                                   |                      |  |   |           | <b>\$1,026,709.00</b> |