



CITY OF CONWAY

STREET & ENGINEERING DEPARTMENT

CULVERT REMOVAL AND REPLACEMENT DEPARTMENTAL POLICY

Homeowners Requesting Assistance:

Any homeowner within the City of Conway may request culvert assistance at their property from the Street & Engineering Department by completing a Street & Traffic Maintenance Report, which may be found at <http://www.cityofconway.org/engage/traffic-maintenance/>. The department will begin by attempting to clean the culvert using a high-pressure water jetter. If this is unsuccessful, and the existing culvert meets the requirements of ordinance [A-584](#) a replacement will be provided by the department. If the existing culvert does not meet these requirements, the homeowner may acquire a culvert to be installed by the department. The culvert shall be smooth interior, corrugated high-density polyethylene or high-density polypropylene of length and diameter specified by the department. Once the department has been notified that the culvert is available on site the culvert replacement will be scheduled. Any existing driveway surface will be replaced with asphalt.

Properties in Violation:

In accordance with Ordinance [O-00-54](#), any damaged, unpermitted, or improperly installed driveway culvert that is preventing its full capacity of water flow may be removed by the City of Conway. Prior to removing the culvert, the City of Conway will attempt to clean or repair the culvert. If cleaning and/or repairing is found to be impossible, the culvert and driveway will be slated for removal and the property owner will be notified.

For residential zones: If the owner desires to have their culvert replaced rather than removed in accordance with the assistance policy above, they should contact jacob.reynolds@cityofconway.org within 30 days of the date listed on their written notice.

For non-residential zones: If the owner submits a [Culvert Permit Application](#) to jacob.reynolds@cityofconway.org within 30 days of being notified (expressing their intent to replace the culvert) removal will be delayed a maximum of 30 additional days.